698CRM0002000

中銀信用卡 / 中銀尊卓白金商務卡 / 中銀商務卡調整信用額度申請表格

BOC Credit Card / BOC Elite Platinum Commercial Card / BOC Commercial Card

Credit Limit Adjustment Application Form

致：中銀信用卡(國際)有限公司
To：BOC Credit Card (International) Ltd

請將申請表連同所需文件
(個人卡客戶) 寄回香港干諾道西 68 號中銀信用卡中心 20 樓，或中銀香港任何一間分行。(商務卡客戶) 交回所屬的中銀香港客戶經理。
Please submit the original application form and the supporting documents：(Personal Card Customer) Mail to 20/F BOC Credit Card Center, 68 Connaught Road West, Hong Kong or submit to any branches of Bank of China (Hong Kong).
(Commercial Card Customer) Submit to your corporate account manager of Bank of China (Hong Kong).

持卡人資料 Cardholder Information

信用卡號碼
Credit Card No. : ____ - ____ - ____ - ____

信用卡持卡人姓名
Cardholder Name : _____

身份證號碼
ID Card No. : _____

日間聯絡電話
Daytime Contact Tel No. : _____

公司電話號碼
Office Tel No. : _____

如欲調整額度之信用卡為『個人中銀信用卡』或『中銀尊卓白金卡商務卡』，請填寫以下資料(1)：
For "BOC Personal Credit Card" or "BOC Elite Platinum Commercial Card" credit limit adjustment, please fill in the following details(1)：

任職公司名稱
Company Name : _____

業務性質
Nature of Business : _____

職位
Position : _____

月薪
Monthly Income : _____

如欲調整額度之信用卡為『中銀商務卡』，請填寫以下資料(2)：
For "BOC Commercial Card" credit limit adjustment, please fill in the following details(2)：

公司名稱
Company Name : _____

公司帳號
Company A/C No. : _____

聯絡人姓名
Name of Contact Person : _____

聯絡電話
Contact Tel No. : _____

調整信用額度要求(3) Credit Limit Adjustment Request(3)

請在適當方格內填上『✓』號 Please "✓" in the appropriate box

本人/本公司欲
I/The Company wish to

☐ 永久 Permanently

☐ 臨時(4) Temporarily(4)　生效日期 Effective Form _____ (日 DD 月 MM 年 YYYY) 至 until _____ (日 DD 月 MM 年 YYYY)

☐ 提高 Increase　☐ 減低 Decrease　上述信用卡額度至 the above Card Credit Limit to $ _____

(信用限額以每港幣 1,000 元為單位。Credit limit will be rounded up to the nearest thousand and expressed in terms of thousands.)

原因 Reasons : _____

注意事項 Notes：

(1) 如欲調整額度之信用卡為『個人中銀信用卡』或『中銀尊卓白金商務卡』，請附上附有 閣下姓名、帳號及最近兩個月薪金之銀行月結單或存摺；或最近一個月糧單；或最新稅單；如為非在職人士，請提供最近兩個月銀行戶口存款資料及其他資產證明。For "BOC Personal Card"/ "BOC Elite Platinum Commercial Card" credit limit adjustment, please enclose copy of bank statement/passbook showing your name, account number and the latest 2-month salary or the latest month salary proof or the latest Tax Demand Note. For a non-working applicant, please enclose latest 2-month copy bank deposit documents and other asset proof.

(2) 如欲為『中銀商務卡』申請提高額度，相關申請只適用於中國銀行(香港)之特選公司客戶，請附上 貴公司最近之資產負債表及損益表。Apply for "BOC Commercial Card" credit limit increment is only applicable to selected Corporate Customer of Bank of China (HK), please submit the latest company balance sheet/profit and loss statement.

(3) 閣下所持有之港區中銀港幣個人信用卡及/或中銀銀聯雙幣信用卡將共用同一信用總額(商務卡、採購卡、Intown 網上卡及中銀循環「易達錢」除外)。如卡戶口的結欠金額在結單當天超越原有信用額度，不論是否屬臨時調整信用額度生效日期，中銀信用卡(國際)有限公司將會收取超越信用限額手續費。The combined limit is to be shared as one single limit by all your personal BOC HKD Credit Cards and/or BOC CUP Dual Currency Card issued in Hong Kong (Commercial Card, Purchasing Card, Intown Virtual Card and BOC Express Cash Revolving Credit are all excluded). Overlimit handling fee applies whenever the card balance in a statement cycle exceeds the account credit limit, be it an approved or a temporary credit limit.

(4) 臨時調整信用額度有效日期到期後，卡戶口的信用額度將回復至原有信用額度。The credit limit of a card account will revert back to its original level when the temporary limit ceases to apply.

聲明及簽署 Declaration and Signature

本人/本公司同意並授權中銀信用卡(國際)有限公司在審核本人/本公司調整現有信用額的申請時，向信貸資料服務機構查閱本人/本公司及/或每名持卡人的信貸報告。
I / The Company hereby agree and authorize BOC Credit Card (International) Ltd. to access my / the Company and / or each cardholder credit data from a credit reference agency in considering the application for the existing credit facilities adjustment.

客戶簽署 / 代表公司之簽名#
Cardholder's Signature / Signature on behalf of the Company#

X

(請勿塗改 Please do not alter)　日期 Date：

提示：借定唔借？還得到先好借！
Reminder: To borrow or not to borrow? Borrow only if you can repay!

如欲調整額度之信用卡為『中銀商務卡』，需由公司東主、兩位合夥人或授權人簽署及**公司蓋章**，簽署式樣必須與遞交之公司授權人或董事會決議案之公司授權人簽署相同。
For "BOC Commercial Card" Credit Limit adjustment, application must be signed by the Owner or two partners or Authorized Company Officer with **Company Stamp**. Signature(s) must correspond with signature(s) of the Company Authorized Person(s) on our record and /or the Board Resolution signed by the Authorized Company officer(s).

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