



# 中銀香港(控股)有限公司

BOC HONG KONG (HOLDINGS) LIMITED

(Incorporated in Hong Kong with limited liability)

Stock Codes: 2388 (HKD counter) and 82388 (RMB counter)

23 April 2026

Dear Non-registered Holder<sup>1</sup>,

## Notice of Publication of Current Corporate Communications and Arrangement on Dissemination of Corporate Communications

### Notification of publication of Current Corporate Communications

The 2025 Annual Report, Circular containing Notice of 2026 Annual General Meeting and Proxy Form for 2026 Annual General Meeting (collectively “**Current Corporate Communications**”) and 2025 Sustainability Report of BOC Hong Kong (Holdings) Limited (the “**Company**”) have been prepared in English and Chinese versions and are now available in the Investor Relations section of the Company’s website (www.bochk.com) (the “**Company Website**”) and the website of Hong Kong Exchanges and Clearing Limited (www.hkexnews.hk) (the “**HKEX Website**”, together with the Company Website, the “**Websites**”). The Annual General Meeting of the Company will be held as a hybrid meeting on Thursday, 25 June 2026 at 2:00 p.m. at Four Seasons Grand Ballroom, Level 2, Four Seasons Hotel Hong Kong, 8 Finance Street, Central, Hong Kong with online access through an online platform. If you have previously requested for receiving Corporate Communications<sup>2</sup> in printed form, the printed version of the Current Corporate Communications in your selected language(s) is/are enclosed.

### Arrangements on electronic dissemination of Corporate Communications

The Company has implemented the following arrangements on electronic dissemination of Corporate Communications pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”), the Companies Ordinance (the “**Companies Ordinance**”, Chapter 622 of the Laws of Hong Kong) and the Articles of Association of the Company:

#### 1. Actionable Corporate Communications<sup>3</sup>

Under the Listing Rules, the Company is required to send Actionable Corporate Communications to each shareholder individually. **As a Non-registered Shareholder, you will not receive any Actionable Corporate Communications directly from the Company. If you wish to receive Actionable Corporate Communications (whether in electronic form or printed form), you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominee Limited through which your shares in the Company are held (collectively, the “Intermediaries”). Please contact your Intermediaries for detailed procedures.**

If you wish to receive Actionable Corporate Communications via electronic dissemination, please provide your valid and functional email address to your Intermediaries. Please ensure the email address you provided to the Intermediaries is valid and functional. If the Intermediaries do not have your valid and functional email address, you will be unable to receive Actionable Corporate Communications in electronic form.

#### 2. Corporate Communications

Subject to relevant laws and regulations, the Company will only send Corporate Communications in printed form to Shareholders upon their request. You are recommended to access the English and/or Chinese version(s) of the Corporate Communications in the Investor Relations section of the Company Website or browse through the HKEX Website.

If you wish to be notified when the Company publishes its Corporate Communications, you are encouraged to subscribe for the news alert service provided by HKEX Website.

#### 3. Request for Corporate Communications in printed form

##### (i) Current Corporate Communications

If you have any difficulty in gaining online access to Current Corporate Communications posted on the Websites for any reason, the Company will promptly, upon receipt of your notice, arrange to send the printed version of the Corporate Communications to you free of charges. Please send your request in writing to the Company’s share registrar (the “**Share Registrar**”), Computershare Hong Kong Investor Services Limited, via email to bochk.com@computershare.com.hk or by post to 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

##### (ii) Future Corporate Communications

As a non-registered holder, if you wish to receive Corporate Communications (whether in electronic form or printed form), you should liaise with your Intermediaries, and inform the Share Registrar in writing, with reasonable notice, to request receiving the Corporate Communications in printed form in the future. Please complete, sign and return the enclosed Request Form and send it to the Share Registrar in the aforesaid manner. **Any such request will remain valid until the instruction has been revoked or superseded or until the time when the Company publishes its next annual report in the following year (whichever is earlier).**

Please note that you must complete and return a fresh Request Form, if you wish to continue to receive Corporate Communications in printed form.

Should you have any queries relating to any of the above matters, please contact the Company at (852) 2846 2700 during business hours from 9:00 a.m. to 6:00 p.m., Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully  
For and on behalf of  
BOC Hong Kong (Holdings) Limited  
Huang Xuefei  
Company Secretary

#### Notes:

1. “Non-registered Holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive corporate communications of the Company. If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form enclosed.
2. “Corporate Communication(s)” which mean any document issued or to be issued by the Company for the information or action of holders of any of its shares or securities, including but not limited to (a) annual report and accounts; (b) interim report; (c) a notice of a shareholder meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
3. “Actionable Corporate Communication(s)” refer to any corporate communication that seeks instruction(s) from holders of the Company’s shares or securities on how they wish to exercise their rights or make an election as holders of the Company’s shares or securities.

## REQUEST FORM 要求表格

To: **BOC Hong Kong (Holdings) Limited (the "Company")**  
(Stock Code: 2388 (HKD counter) and 82388 (RMB counter))  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East,  
Wan Chai, Hong Kong

致：中銀香港(控股)有限公司(「本公司」)  
(股份代號：2388(港幣櫃台)及82388(人民幣櫃台))  
經香港中央證券登記有限公司  
香港灣仔皇后大道東183號  
合和中心17M樓

### REMINDER 提示

As a non-registered holder, if you wish to receive Corporate Communications (whether in electronic form or printed form), you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held.

作為非登記持有人，如閣下有意收取公司通訊(不論是以電子方式或印刷本)，閣下應聯絡代閣下持有本公司股份的銀行、經紀、託管人、代理人或香港中央結算(代理人)有限公司。

You are NOT required to return this Request Form if you do NOT wish to receive Corporate Communications in printed form.

如閣下不欲收取公司通訊印刷本，則毋須交回本申請表格。

I/we hereby request for receipt of Corporate Communications in printed form and note that this request will remain valid until the request has been revoked or superseded or until the Company publishes its next annual report in the following year (whichever is earlier).

本人/吾等現要求收取公司通訊印刷本，並已知悉該要求將有效直至被撤回或取代或直至本公司於翌年刊發其下一份年報為止(以較早者為準)。

(Please mark "✓" in the below box if applicable) <sup>(Note 2)</sup> (如適用，請在以下方格內劃上「✓」號) <sup>(附註2)</sup>

Name of the listed company: **BOC Hong Kong (Holdings) Limited**

上市公司名稱：**中銀香港(控股)有限公司**

Printed English version  
英文印刷本

Printed Chinese version  
中文印刷本

Printed English and Chinese versions  
英文及中文印刷本

Contact telephone number(s):

聯絡電話號碼：\_\_\_\_\_

Signature(s):

簽名：\_\_\_\_\_

Date:

日期：\_\_\_\_\_

### Notes 附註：

- Corporate Communication(s) refer to any document issued or to be issued by the Company for the information or action of holders of any of its shares or securities, including but not limited to (a) annual report and accounts; (b) interim report; (c) a notice of a shareholder meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊文件指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括(但不限於)：(a)年報及賬目、(b)中期報告、(c)會議通告、(d)上市文件、(e)通函及(f)代表委任表格。
- Please tick only one box on this Request Form. Any Request Form with more than one box ticked, with no box ticked, with no signature or otherwise incorrectly completed will be void.  
在本要求表格只可選擇一項。如在本要求表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本要求表格將會作廢。
- Please complete all your details clearly.  
請閣下清楚填妥所有資料。
- This Request Form is addressed to non-registered holders of the Company ("Non-registered Holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).  
此要求表格乃向本公司的非登記持有人(「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊文件)發出。
- The above instructions will apply to the Corporate Communications to be sent to you until the time when the Company publishes its next annual report in the following year or unless you have at any time ceased to have shareholdings in the Company and you must complete and return a fresh Request Form, if you wish to continue to receive Corporate Communications in printed form.  
上述指示將適用於將發送予閣下的所有公司通訊文件，直至本公司於翌年刊發下一份年報或閣下任何時候停止持有本公司的股份。如閣下有意繼續收取公司通訊的印刷本，閣下則必須填妥及交回新的要求表格。
- For the avoidance of doubt, we do not accept any other instructions given on this Request Form.  
為免存疑，任何在本要求表格上的額外指示，本公司將不予處理。

### Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司

Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope  
to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本要求表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下毋須支付郵費或貼上郵票。