

**To: Those shareholders who have chosen to rely on the AR and the SFR posted on the Company's website in lieu of printed copies of those documents and to receive by post a printed copy of the notification of the publication of those documents on the Company's website:**

Dear Sir or Madam,

### **Annual Report 2004 ("AR") and Summary Financial Report 2004 ("SFR")**

The AR and the SFR are now available (in English and Chinese) on the website of BOC Hong Kong (Holdings) Limited (the "Company") at [www.bochk.com](http://www.bochk.com). You may access those documents by clicking "Investor Relations" on the home page of the Company's website, then clicking "Annual Report 2004" and/or "Summary Financial Report 2004" under "What's New" or under "Financial Reports".

If you have any difficulty in receiving or gaining access to the AR or SFR posted on the Company's website for any reason, we will promptly upon your notice send the printed form of the AR or SFR to you free of charge. Further, you may change your choice at any time and choose to receive future corporate communication of the Company in printed form by giving reasonable notice to the Company. The aforesaid notices should be sent to the Company's Share Registrar, Computershare Hong Kong Investor Services Limited, at 46<sup>th</sup> Floor, Hopewell Centre, 183 Queen's Road East, Hong Kong.

If you have any queries about how to obtain copies of the AR or SFR or about how to access those documents on the Company's website, please call the Company's hotline at (852) 2846 2700.

For and on behalf of  
BOC Hong Kong (Holdings) Limited

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**致：選擇了依賴在本公司網址上刊載的年報及財務摘要以代替該等文件的印刷本，並以郵遞方式收取有關該等文件已在本公司網址上發表的通告的股東：**

敬啟者：

### **2004 年年報 ("年報") 及 2004 年度財務摘要報告 ("財務摘要")**

閣下現在可在中銀香港(控股)有限公司("本公司")網址 [www.bochk.com](http://www.bochk.com) 閱覽年報及財務摘要英文及中文版。如要閱覽該等文件，請在本公司網址主頁按"投資者關係"一項，再在"最新消息"或"財務報告"項下的"2004 年年報"及/或"2004 年度財務摘要報告"上按一下。

倘閣下因任何理由以致在收取或接收載於本公司網址上的年報或財務摘要上出現困難，本公司將於接到閣下通知後，立即向閣下免費發送該年報或財務摘要的印刷本。此外，閣下亦可隨時通知本公司，以選擇收取本公司今後向股東發出的公司通訊文件的印刷本。前述通知須寄發予本公司股份過戶登記處香港中央證券登記有限公司，地址為香港皇后大道東 183 號合和中心 46 樓。

倘閣下對於如何索取年報或財務摘要或如何在本公司網址上閱覽該等文件有任何疑問，請致電本公司熱線 (852) 2846 2700。

中銀香港(控股)有限公司 謹啟