

**To: Those shareholders who have chosen to rely on the AR and the SFR posted on the Company's website in lieu of printed copies of those documents and to receive by post a printed copy of the notification of the publication of those documents on the Company's website:**

Dear Sir or Madam,

### **Annual Report 2004 ("AR") and Summary Financial Report 2004 ("SFR")**

The AR and the SFR are now available (in English and Chinese) on the website of BOC Hong Kong (Holdings) Limited (the "Company") at [www.bochk.com](http://www.bochk.com). You may access those documents by clicking "Investor Relations" on the home page of the Company's website, then clicking "Annual Report 2004" and/or "Summary Financial Report 2004" under "What's New" or under "Financial Reports".

If you have any difficulty in receiving or gaining access to the AR or SFR posted on the Company's website for any reason, we will promptly upon your notice send the printed form of the AR or SFR to you free of charge. Further, you may change your choice at any time and choose to receive future corporate communication of the Company in printed form by giving reasonable notice to the Company. The aforesaid notices should be sent to the Company's Share Registrar, Computershare Hong Kong Investor Services Limited, at 46<sup>th</sup> Floor, Hopewell Centre, 183 Queen's Road East, Hong Kong.

If you have any queries about how to obtain copies of the AR or SFR or about how to access those documents on the Company's website, please call the Company's hotline at (852) 2846 2700.

For and on behalf of  
BOC Hong Kong (Holdings) Limited

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致：选择了依赖在本公司网址上刊载的年报及财务摘要以代替该等文件的印刷本，并以邮递方式收取有关该等文件已在本公司网址上发表的通告的股东：

敬启者：

### **2004 年年报（“年报”）及 2004 年度财务摘要报告（“财务摘要”）**

阁下现在可在中银香港(控股)有限公司（“本公司”）网址 [www.bochk.com](http://www.bochk.com) 浏览年报及财务摘要英文及中文版。如要浏览该等文件，请在本公司网址主页按“投资者关系”一项，再在“最新消息”或“财务报告”项下的“2004 年年报”及/或“2004 年度财务摘要报告”上按一下。

倘 阁下因任何理由以致在收取或接收载于本公司网址上的年报或财务摘要上出现困难，本公司将于接到 阁下通知后，立即向 阁下免费发送该年报或财务摘要的印刷本。此外，阁下亦可随时通知本公司，以选择收取本公司今后向股东发出的公司通讯文件的印刷本。前述通知须寄发予本公司股份过户登记处香港中央证券登记有限公司，地址为香港皇后大道东 183 号合和中心 46 楼。

倘 阁下对于如何索取年报或财务摘要或如何在本公司网址上浏览该等文件有任何疑问，请致电本公司热线 (852) 2846 2700。

中银香港(控股)有限公司 谨启