

## Request Form 申请表格

To: **BOC Hong Kong (Holdings) Limited ("BOCHK")**  
(Stock Code: 2388)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East,  
Wanchai, Hong Kong

致: **中银香港(控股)有限公司(「中银香港」)**  
(股份代号: 2388)  
经香港中央证券登记有限公司  
香港湾仔皇后大道东 183 号  
合和中心 17M 楼

I/We would like to receive the Corporate Communications\* of BOCHK ("Corporate Communications") in the manner as indicated below:

本人 / 我们希望以下列方式收取中银香港之公司通讯文件\* (「公司通讯文件」):

(Please tick **ONLY ONE** box)

(请以「✓」号选择一项)

- to receive the printed English version of the Financial Summary (but not the Full Financial Report) and other Corporate Communications only; or  
只收取财务摘要 (而不是详细财务报告) 及其他公司通讯文件的英文版印刷本; 或
- to receive the printed Chinese version of the Financial Summary (but not the Full Financial Report) and other Corporate Communications only; or  
只收取财务摘要 (而不是详细财务报告) 及其他公司通讯文件的中文版印刷本; 或
- to receive both the printed English and Chinese versions of the Financial Summary (but not the Full Financial Report) and other Corporate Communications; or  
同时收取财务摘要 (而不是详细财务报告) 及其他公司通讯文件的中、英文版印刷本; 或
- to receive the printed English version of the Full Financial Report (but not the Financial Summary) and other Corporate Communications only; or  
只收取详细财务报告 (而不是财务摘要) 及其他公司通讯文件的英文版印刷本; 或
- to receive the printed Chinese version of the Full Financial Report (but not the Financial Summary) and other Corporate Communications only; or  
只收取详细财务报告 (而不是财务摘要) 及其他公司通讯文件的中文版印刷本; 或
- to receive both the printed English and Chinese versions of the Full Financial Report (but not the Financial Summary) and other Corporate Communications.  
同时收取详细财务报告 (而不是财务摘要) 及其他公司通讯文件的中、英文版印刷本。

Contact telephone number  
联络电话号码

Signature(s)  
签名

Notes 附注:

- Please complete all your details clearly.  
请 阁下清楚填写所有资料。
- This letter is addressed to Non-registered holders ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified BOCHK from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).  
此函件乃向中银香港之非登记持有人("非登记持有人"指股份存放于中央结算及交收系统的人士或公司, 透过香港中央结算有限公司不时向本公司发出通知, 希望收到公司通讯文件)发出。
- Any form with more than one box ticked, with no box ticked, with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超过一项选择、或未有作出选择、或未有签署、或在其他方面填写不正确, 则本表格将会作废。
- The above instruction will apply to the Corporate Communications to be sent to you until you notify to BOCHK c/o Computershare Hong Kong Investor Services Limited to the contrary or unless you have at anytime ceased to have holdings in BOCHK.  
上述指示适用于发送予 阁下之所有公司通讯文件, 直至 阁下通知中银香港香港股份过户登记处香港中央证券登记有限公司另外之安排或任何时候停止持有中银香港的股份。
- For the avoidance of doubt, we do not accept any other instruction given on this Request Form.  
为免存疑, 任何在本申请表格上的额外指示, 中银香港将不予处理。

\*Corporate Communications include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通讯文件包括但不限于:(a)董事会报告、年度财务报表连同核数师报告及如适用, 财务摘要报告;(b)中期报告及如适用, 中期摘要报告;(c)会议通告;(d)上市文件;(e)通函;及(f)委任代表表格。

### 邮寄标签 MAILING LABEL

香港中央证券登记有限公司  
Computershare Hong Kong Investor Services Limited  
简便回邮号码 Freepost No. 37  
香港 Hong Kong

阁下寄回此申请表格时, 请将邮寄标签剪贴于信封上。  
如在本港投寄毋须贴上邮票。

Please cut the mailing label and stick this on the envelope  
to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.