

Request Form 要求表格

To: BOC Hong Kong (Holdings) Limited ("BOCHK")
(Stock Code: 2388)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen's Road East,
Wan Chai, Hong Kong

致： 中銀香港(控股)有限公司(「中銀香港」)
(股份代號：2388)
經香港中央證券登記有限公司
香港灣仔皇后大道東183號
合和中心17M樓

I/We would like to receive the corporate communications of BOCHK ("Corporate Communications")* in the manner as indicated below:
本人/吾等希望以下列方式收取中銀香港之公司通訊文件(「公司通訊文件」)*：

(Please tick **ONLY ONE** box ^{Note 3})
(請以「√」號選擇一項^{附註3})

- to receive the printed English version of the Financial Summary (but not the Full Financial Report) and other Corporate Communications only; or
僅收取財務摘要(而不是詳細財務報告)及其他公司通訊文件的英文版印刷本；或
- to receive the printed Chinese version of the Financial Summary (but not the Full Financial Report) and other Corporate Communications only; or
僅收取財務摘要(而不是詳細財務報告)及其他公司通訊文件的中文版印刷本；或
- to receive both the printed English and Chinese versions of the Financial Summary (but not the Full Financial Report) and other Corporate Communications; or
同時收取財務摘要(而不是詳細財務報告)及其他公司通訊文件的中、英文版印刷本；或
- to receive the printed English version of the Full Financial Report (but not the Financial Summary) and other Corporate Communications only; or
僅收取詳細財務報告(而不是財務摘要)及其他公司通訊文件的英文版印刷本；或
- to receive the printed Chinese version of the Full Financial Report (but not the Financial Summary) and other Corporate Communications only; or
僅收取詳細財務報告(而不是財務摘要)及其他公司通訊文件的中文版印刷本；或
- to receive both the printed English and Chinese versions of the Full Financial Report (but not the Financial Summary) and other Corporate Communications .
同時收取詳細財務報告(而不是財務摘要)及其他公司通訊文件的中、英文版印刷本。

Contact telephone number
聯絡電話號碼

Signature(s)
簽名

Notes 附註：

- Please complete all your details clearly.
請 閣下清楚填寫所有資料。
- This Request Form is addressed to non-registered holders of BOCHK ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified BOCHK from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).
此要求表格乃向中銀香港之非登記持有人(「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向中銀香港發出通知，希望收到公司通訊)發出。
- Please tick only one box on this Request Form. Any Request Form with more than one box ticked, with no box ticked, with no signature or otherwise incorrectly completed will be void.
在本要求表格只可選擇一項。如在本要求表格作出超過一項選擇，或未有作出選擇，或未有簽署，或在其他方面填寫不正確，則本要求表格將會作廢。
- The above instruction will apply to the Corporate Communications to be sent to you until you notify BOCHK c/o Computershare Hong Kong Investor Services Limited to the contrary or unless you have at anytime ceased to have shareholdings in BOCHK.
上述指示將適用於將發送予 閣下之所有公司通訊文件，直至 閣下通知中銀香港經香港中央證券登記有限公司另外之安排或任何時候停止持有中銀香港的股份。
- For the avoidance of doubt, we do not accept any other instruction given on this Request Form.
為免存疑，任何在本要求表格上的額外指示，中銀香港將不予處理。

* Corporate Communications refer to any document issued or to be issued by BOCHK for the information or action of holders of any its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
公司通訊文件指中銀香港發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括(但不限於)：(a)董事會報告、年度財務報表連同核數師報告及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

閣下寄回此要求表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope
to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong