

## Request Form 要求表格

To: **BOC Hong Kong (Holdings) Limited ("BOCHK")** 致: 中銀香港(控股)有限公司(「中銀香港」)  
(Stock Code: 2388) (股份代號: 2388)

Unless otherwise stated, capitalised terms used herein shall have the same meanings as those defined in the letter of BOCHK to its Existing Registered Shareholders dated 13 April 2012.

除文義另有規定外, 本要求表格中所用詞彙具有日期為二零一二年四月十三日中銀香港致其現有登記股東的函件中所界定的涵義。

### Part A — To receive printed version of the 2011 Annual Report, the 2011 Summary Financial Report and the Circular of BOCHK

甲部 — 收取中銀香港2011年報、2011財務摘要報告及通函的印刷本

(Please tick **ONLY ONE box** <sup>Note 1</sup>) (請以「✓」號選擇一項 <sup>附註1</sup>)

- I/We have already received the printed English version of the 2011 Annual Report\*/the 2011 Summary Financial Report\* but I/we would like to receive a printed Chinese version now; or  
本人/吾等已收取2011年報\*/2011財務摘要報告\*的英文版印刷本, 但現在希望收取其中文版印刷本; 或
- I/We have already received the printed Chinese version of the 2011 Annual Report\*/the 2011 Summary Financial Report\* but I/we would like to receive a printed English version now; or  
本人/吾等已收取2011年報\*/2011財務摘要報告\*的中文版印刷本, 但現在希望收取其英文版印刷本; 或
- I/We have chosen to access the 2011 Annual Report\*/the 2011 Summary Financial Report\*/the Circular posted on BOCHK's website but I/we would like to receive a printed copy of the 2011 Annual Report\*/the 2011 Summary Financial Report\*/the Circular\* in English\*/Chinese\*/both English and Chinese\* now.  
本人/吾等已選擇上網閱覽登載於中銀香港網站2011年報\*/2011財務摘要報告\*/通函, 但現在希望收取2011年報\*/2011財務摘要報告\*/通函\*的英文\*/中文\*/中、英文\*版印刷本。

### Part B — To change by existing registered shareholder the choice of language and means of receipt of future Corporate Communications of BOCHK

乙部 — 現有登記股東更改所選擇收取中銀香港日後刊發的公司通訊文件的語言版本及收取方式

I/We would like to receive future Corporate Communications of BOCHK in the manner as indicated below:

本人/吾等希望以下列方式收取中銀香港日後刊發的公司通訊文件:

(Please tick **ONLY ONE box** <sup>Note 1</sup>) (請以「✓」號選擇一項 <sup>附註1</sup>)

- to access the Corporate Communications posted on the website of BOCHK at [www.bochk.com](http://www.bochk.com) using electronic means in lieu of receiving printed copies, and to receive printed notification of the publication of the Corporate Communications on the website of BOCHK; or  
以電子形式閱覽登載在中銀香港網站([www.bochk.com](http://www.bochk.com))的公司通訊文件, 以代替收取公司通訊文件的印刷本, 並收取有關公司通訊文件已在中銀香港網站上刊發的通訊的印刷本; 或
- to receive the printed English version of the Financial Summary (but not the Full Financial Report) and other Corporate Communications only; or  
僅收取財務摘要(而不是詳細財務報告)及其他公司通訊文件的英文版印刷本; 或
- to receive the printed Chinese version of the Financial Summary (but not the Full Financial Report) and other Corporate Communications only; or  
僅收取財務摘要(而不是詳細財務報告)及其他公司通訊文件的中文版印刷本; 或
- to receive both the printed English and Chinese versions of the Financial Summary (but not the Full Financial Report) and other Corporate Communications; or  
同時收取財務摘要(而不是詳細財務報告)及其他公司通訊文件的中文版及英文版印刷本; 或
- to receive the printed English version of the Full Financial Report (but not the Financial Summary) and other Corporate Communications only; or  
僅收取詳細財務報告(而不是財務摘要)及其他公司通訊文件的英文版印刷本; 或
- to receive the printed Chinese version of the Full Financial Report (but not the Financial Summary) and other Corporate Communications only; or  
僅收取詳細財務報告(而不是財務摘要)及其他公司通訊文件的中文版印刷本; 或
- to receive both the printed English and Chinese versions of the Full Financial Report (but not the Financial Summary) and other Corporate Communications.  
同時收取詳細財務報告(而不是財務摘要)及其他公司通訊文件的中文版及英文版印刷本。

Name(s) of Shareholder(s):

股東姓名:

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Signature(s) <sup>Note 2</sup>:

簽名 <sup>附註2</sup>:

Contact telephone number(s):

聯絡電話號碼:

Date:

日期:

Address:

地址:

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

#### Notes 附註:

- Please **tick only one box under each of Part A and Part B** on this form. Any Request Form with more than one box ticked under each of Part A and Part B, with no box ticked, with no signature or otherwise incorrectly completed will be void.  
在本要求表格的甲部及乙部只可各自選擇一項。如在本要求表格的甲部及乙部各自作出超過一項選擇, 或未有作出選擇, 或未有簽署, 或在其他方面填寫不正確, 則本要求表格將會作廢。
- If your shares are held in joint names, all joint shareholders **OR** the joint shareholder whose name stands first on the Register of Members of BOCHK in respect of the joint holding should sign on this Request Form in order to be valid.  
如閣下的股份以聯名持有, 則本要求表格須由所有聯名股東或該名於中銀香港股東名冊上就聯名持有股份其姓名位列首位的聯名股東簽署, 方為有效。
- Please return this Request Form by cutting the mailing label at the bottom of this form and stick it on the envelope according to the indications and mail this Request Form to BOCHK's Share Registrar, Computershare Hong Kong Investor Services Limited.  
請按指示將本要求表格底部的郵寄標籤剪貼於信封上, 並寄回中銀香港股份過戶登記處香港中央證券登記有限公司。
- Please delete where inappropriate.  
\* 請刪去不適用者。

閣下寄回此要求表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope  
to return this Request Form to us.

No postage stamp is necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong