

**開立賬戶所需提供的文件 — 大廈互助委員會**  
**Documents Required for Account Opening – Mutual Aid Committee**

經預約後，請攜備下列文件到指定的中銀香港分行辦理開戶手續。

After making an appointment, please bring the following documents to the designated branch of Bank of China (Hong Kong) Limited (the “Bank”) to open an account.

甲、大廈互助委員會登記文件

**A. Mutual Aid Committee Registration Documents**

- 民政事務署發出之批准書  
Approval Letter issued by the Home Affairs Department
- 互助委員會之規則 (如有)  
Rules and Regulations of the Mutual Aid Committee (if any)

乙、有關主席、副主席/司庫及所有被授權簽字人的文件

**B. Documents of the Chairman, Vice-chairman/Treasurer and all authorised signatories :**

被授權簽字人總人數 Number of authorised signatories: \_\_\_\_\_

- 身份證明文件 Identification document
- 前用姓名/別名證明 (如有) Proof of former / other name(s) (if any)
- 國籍證明，例如：護照 (如非持有香港永久居民身份證) Proof of nationality, e.g. passport (if a person is not holding a Hong Kong Permanent Identity Card)

注意 Note :

1. 主席、副主席/司庫及所有被授權簽字人必須在開立戶口時出席本行分行。  
The Chairman, Vice-chairman/Treasurer and all authorised signatories must present at the Bank for account opening.
2. 除上述文件外，如有需要，本行會要求客戶提供其他開戶資料及文件。  
Apart from the documents listed above, we may further request you to provide other information and documents required for account opening, if necessary.