

開立賬戶所需提供的文件 — 大廈業主立案法團
Documents Required for Account Opening – Owners Incorporation

經預約後，請攜備下列文件到指定的中銀香港分行辦理開戶手續。

After making an appointment, please bring the following documents to the designated branch of Bank of China (Hong Kong) Limited (the “Bank”) to open an account.

甲、大廈業主立案法團登記文件

A. Owners Incorporation Registration Documents

- 註冊證書
Certificate of Registration
- 法團章則 (如有)
Regulations (if any)
- 業主立案法團註冊申請書及/或其後管理委員會成員的更改註冊事項通知書
Application for Registration of Owners as a Corporation and/or subsequent notice of change of particulars of office bearers of its management committee

乙、有關主席、副主席/司庫及所有被授權簽字人的文件

B. Documents of the Chairman, Vice-chairman/Treasurer and all authorised signatories :

被授權簽字人總人數 Number of authorised signatories: _____

- 身份證明文件 Identification document
- 前用姓名/別名證明 (如有) Proof of former / other name(s) (if any)
- 國籍證明，例如：護照 (如非持有香港永久居民身份證) Proof of nationality, e.g. passport (if a person is not holding a Hong Kong Permanent Identity Card)

注意 Note :

1. 主席、副主席/司庫及所有被授權簽字人必須在開立戶口時出席。
The Chairman, Vice-chairman/Treasurer and all authorised signatories must be present at the Bank for account opening.
2. 除上述文件外，如有需要，本行會要求客戶提供其他開戶資料及文件。
Apart from the documents listed above, we may further request you to provide other information and documents required for account opening, if necessary.