

『Green Deposit』 Online Banking Operating Manual

Throughout the year, BOCHK offers you a preferential deposit interest rate from time to time by selecting different themed “Green Deposit” Plan via our internet banking channels (i.e. iGTB NET, BOCNET HK and CBS Online) during the promotion period. These plans offer one or more deposit tenors and currencies such as HKD, USD and CNY.

	iGTB NET	BOCNET HK and CBS Online
Time Deposit placement in 5 steps	Please refer to step A1 to A5	Please refer to step B1 to B5
For access right and authorization setting	Please refer to the screens (a) and (b) for the setting	Please refer to the screens (c) and (d) for the setting
- New Fund Deposit Plan (if applicable)	Step C1	Not available for BOCNET HK and CBS Online

iGTB NET

Step A1: Login to iGTB NET via “2FA”, select “Treasury” → “Time Deposit” → “Time Deposit Placement” in Dashboard.

The screenshot displays the iGTB NET Treasury dashboard. The navigation menu at the top includes: Work Queue, Enquiry, Information Management, Payment, Global Trade Centre, Collection, Treasury (circled in blue), Liquidity Management, and Local Services. Below the menu, the Treasury section is active, with sub-options: Foreign Exchange Transaction, Foreign Exchange Rate Enquiry, Booked Exchange Rate Enquiry, and Time Deposit (circled in blue). The main content area features four tiles:

- Time Deposit Placement** (circled in blue): Place Time Deposit from various deposit products.
- Time Deposit Transaction Record**: Inquire and manage your Time Deposit, include Change Maturity Instruction, Uplift and Partial Withdraw.
- Booked Interest Rate Enquiry**: Inquire your Booked Interest Rate reference number, status and details.
- Time Deposit Rate Enquiry**: Inquire the interest rate for Time Deposit Placement.

Step A2: After selecting “Customer Number”, “Product Name” will be displayed, please select the deposit product and currency in the dropdown list.

1 Product Selection

2 Time Deposit Placement

3 Confirmation

4 Result

Product Selection

* Mandatory

Country/Region*
HONG KONG, CHINA

Customer Number*
720

Product Name*
GREEN DEPOSIT

Product Information >

Currency*
HKD



< Back Clear **Submit**

Step A3: Please input Principal Amount, Deposit Period and other information, the latest **preferential interest rate** will be displayed on the next page.

Principal Amount
HKD | 1,000,000.00

Deposit Period*
1 MONTH(S)

Point to Note

The Annual Interest Rate of the Club Deposit refers to the actual total interest rates of return. Credit Account and “Customer Number” must belong to the same bank.

Country/Region
HONG KONG, CHINA

Customer Number

Company Name
BOCHK

 **Annual Interest Rate**
[+ 0.25000%]P.A.

Principal Amount
HKD 1,000,000.00

Step A4: Please check after filling up the transaction information. The transaction will be effective once the authorization process (if needed) is completed. For Work Queue details, please click “Status Enquiry”.

The screenshot shows the top navigation bar with the Bank of China (Hong Kong) logo and the iGTB logo. On the left, a vertical progress bar indicates four steps: Product Selection, Time Deposit Placement, Confirmation, and Result, all marked with green checkmarks. The main content area features a large green checkmark icon and the text "Your transaction is now completed". Below this, it displays the iGTB Reference: 01000219323 and the Transaction Date and Time: 05 Dec 2022 15:16 GMT+08:00. A table shows the Maker as DU03 and the Authoriser(s) as DU03. At the bottom, there is a prompt "Please select your next action:" followed by two buttons: "Status Enquiry" (circled in blue) and "Enquiry".

Step A5: Successful placement of the Time Deposit could be found in “Treasury” → “Time Deposit” → “Time Deposit Transaction Record”.

The screenshot shows the Treasury section of the iGTB system. The top navigation bar includes icons for Home, Mail, Print, Settings, Location, and User, along with the text "EN" and a dropdown arrow. Below the navigation bar, a red menu bar contains several options: Work Queue, Enquiry, Information Management, Payment, Global Trade Centre, Collection, Treasury (circled in blue), Liquidity Management, and Local Services. The main content area is titled "Treasury" and has a sub-menu with options: Foreign Exchange Transaction, Foreign Exchange Rate Enquiry, Booked Exchange Rate Enquiry, and Time Deposit (circled in blue). Below the sub-menu, there is an "Add to My Shortcut" button. The main content area displays four cards: "Time Deposit Placement" (Place Time Deposit from various deposit products), "Time Deposit Transaction Record" (Inquire and manage your Time Deposit, include Change Maturity Instruction, Uplift and Partial Withdraw) (circled in blue), "Booked Interest Rate Enquiry" (Inquire your Booked Interest Rate reference number, status and details), and "Time Deposit Rate Enquiry" (Inquire the interest rate for Time Deposit Placement).

(a) For Permission Profile Setting issue, please go to "Control Centre" → "Permission Profile Setting" → "Treasury" → "Time Deposit" to edit the "Functional Rights Setting" and "Account Access Rights".

Control Centre

Only Primary User and authorised Delegate User may configure platform control setting across all user, channel and company. Visit our Training section for more details.

User Access

- Permission Profile Setting**
Setup profile with different combination of function and account access right.
- User Setting**
Setup a user profile and assign permission profile to user.
- Authorisation Setting**
Setup authorisation matrix across accounts and transaction types.

Permission Profile Setting

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Enquiry and General Setting **Treasury** Payment Collection Liquidity Management Global Trade Local Services

Startup Default >

- Foreign Exchange Transaction
- **Edit**
- ×
- Delete

FX Spot 09 >

- Foreign Exchange Transaction
- Time Deposit

- 1 Amend Permission Profile Setting
- 2 Account Access Rights
- 3 Confirmation
- 4 Result

Foreign Exchange Transaction

Time Deposit

		Clear All
Time Deposit Placement	✓	Time Deposit Transaction Record ✓
Partial Withdrawal	✓	Uplift ✓
Change Maturity Instruction	✓	Booked Interest Rate Enquiry ✓

- ✓ Amend Permission Profile Setting
- 2 Account Access Rights
- 3 Confirmation
- 4 Result

Account Access Rights

- General Deposit Setting
- Placement Account
- FX Spot

*Select the company(ies) for operating the Time Deposit functions.

Quick Tools

BOCHK

720
HONG KONG, CHINA | -----
BANK OF CHINA (HONG KONG)
BOCHK

Enquiry	✓
Input	✓



(b) For Authorisation Setting issue, Please go to “Control Centre” → “Authorisation Setting” to edit the “General Deposit Setting - Transaction” and “Placement Account - Transaction”.



Control Centre

Only Primary User and authorised Delegate User may configure platform control setting across all user, channel and company. Visit our Training section for more details.

User Access



Permission Profile Setting

Setup profile with different combination of function and account access right.



User Setting

Setup a user profile and assign permission profile to user.



Authorisation Setting

Setup authorisation matrix across accounts and transaction types.

Authorisation Setting

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Transaction

Registered Beneficiary Auth Matrix

FPS Addressing Auth Martix

General Deposit Setting - Transaction

Number of checkers 

0

Authorisation in Sequence

Off

BOCHK



Placement Account - Transaction

Number of checkers 

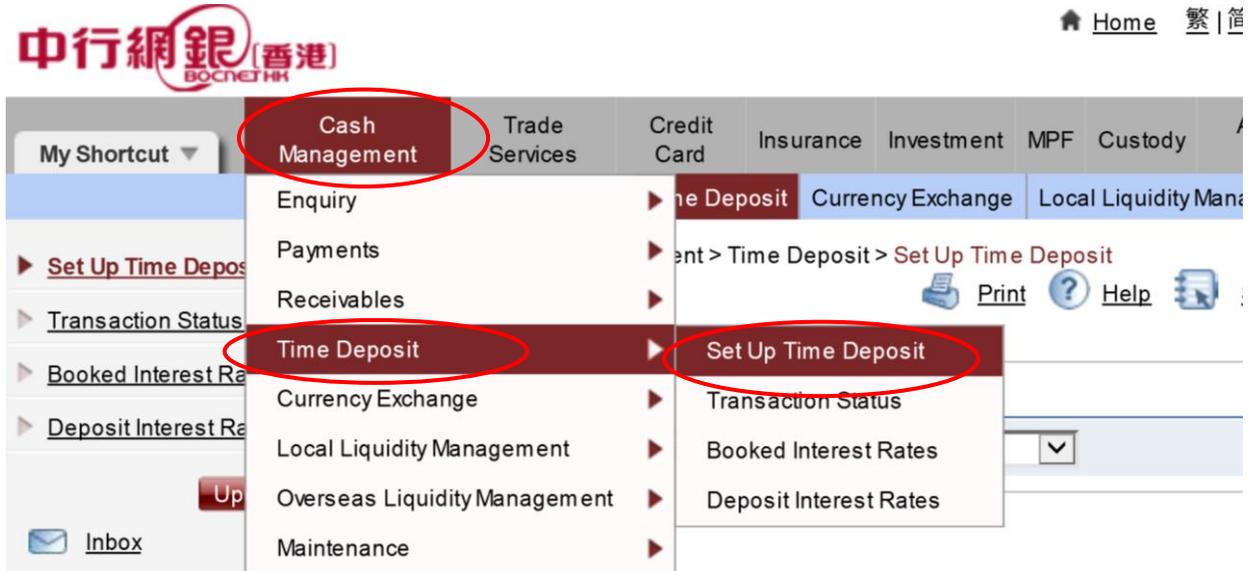
0

BOCHK



BOCNET HK and CBS Online

Step B1: Login to BOCNET HK or CBS Online via "2FA", select "Cash Management" → "Time Deposit" → "Set Up Time Deposit".



Step B2: After selecting "Customer Number", "Product Name" will be displayed, please select the deposit product in the dropdown list.

You are here: Cash Management > Time Deposit > Set Up Time Deposit

Steps 1 > 2 > 3 > 4

Print ? Help Service Directory ? Glossary +

(* Optional input)

Set Up Time Deposit

Customer Number	<input type="text"/>
Product Name	GREEN DEPOSIT <input type="text"/> Product Information
Deposit Currency	HKD <input type="text"/>
Booked Rate	<input type="text"/>
Reference *	<input type="text"/>

Step B3: Please input Principal Amount, Deposit Period and other information, the latest **preferential interest rate** will be displayed in the next page.

You are here: Cash Management > Time Deposit > Set Up Time Deposit

Steps 1 > 2 > 3 > 4

Print ? Help Service Directory ? Glossary

(* Optional input)

Deposit Information

Customer Number	012-876 <input type="text"/>
Customer Name	0S <input type="text"/>
Product Name	GREEN DEPOSIT <input type="text"/>
Principal Amount	HKD <input type="text"/> (up to 2 decimal places) (You must fill out either the "Principal Amount" or the "Exchange Currency Amount" column)
Exchange Currency *	Currency <input type="text"/> Amount <input type="text"/> Exchange Rate (up to 2 decimal places)
Deposit Period	<input type="text"/>
Exchange Rate Contract *	<input type="text"/>

Annual Interest Rate #	[+ 1.66500%]P.A. (Standard Annual Interest Rate [+ 0.01000%]P.A. + Preferential Interest Rate for Internet Banking [+ 0.00020%]P.A. + Extra Interest Rate [+ 1.65480%]P.A.)
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Step B4: Please check after filling up the transaction information. The transaction will be effective once the authorization process (if needed) is completed.

Transaction Status: Transaction is completed					
Transaction Type	Set Up Time Deposit	Transaction Reference	R271001525	Transaction Date & Time	2012/01/13 16:36
Maker	HAP111				

Deposit Information	
Deposit Number	
Customer Number	
Customer Name	
Product Name	GREEN DEPOSIT
Principal Amount	HKD 20,000.00
Exchange Rate	USD 1 worth the same as(=) HKD 7.7641400
Debit Amount	USD 2,575.95

Step B5: Successful placement of Time Deposit could be found in “Cash Management” → “Time Deposit” → “Transaction Status”.

The screenshot shows the BOCHK online banking interface. At the top left is the logo for BOCHK (中行網銀 [香港]). At the top right are navigation links: Home, 繁 | 簡, and Contact us. Below the logo is a horizontal menu with categories: My Shortcut, Cash Management, Trade Services, Credit Card, Insurance, Investment, MPF, Custody, and Authorisation Centre. The 'Cash Management' menu is expanded, showing a list of options: Enquiry, Payments, Receivables, Time Deposit, Currency Exchange, Local Liquidity Management, Overseas Liquidity Management, and Maintenance. The 'Time Deposit' option is selected, and its sub-menu is displayed, containing: Set Up Time Deposit, Transaction Status, Booked Interest Rates, and Deposit Interest Rates. The 'Transaction Status' option in the sub-menu is circled in red. In the background, a breadcrumb trail reads: Home > Time Deposit > Transaction Status. Other visible elements include an 'Inbox' icon, a 'Print' button, a 'Help' button, and a 'Service Director' link.

(c) For User Setting issue, please go to “Management” → “User Settings” → “User List” and select the prospective user to be edited, edit the functional rights of “Time Deposit” under “Functional Rights Settings” and “Time Deposit Account” under “Account Rights Settings”.



You are here: Management > User Settings > User List

Print Help Service Directory Add to My Shortcut

(* Optional input)

Serial Number of Security Device :10-0016981-0

User Search

User Name *	<input type="text"/>
User ID *	<input type="text"/>
Status	All <input type="button" value="v"/>
<input type="button" value="Search"/> <input type="button" value="Clear"/>	

User ID	User Name	Status	Action
AUTH1	AUTH1	Active	<input type="button" value="Frozen"/> <input type="button" value="Delete"/> <input type="button" value="Reset Password"/>
P1	P1	Active	

Functional Rights Settings

Cash Management

Payments

- | | | | |
|--|--|---|---|
| <input checked="" type="checkbox"/> Transfer | <input checked="" type="checkbox"/> Express Transfer | <input checked="" type="checkbox"/> Electronic Transfer
(Express Processing) | <input checked="" type="checkbox"/> Electronic Transfer |
| <input checked="" type="checkbox"/> Telegraphic Transfer | <input checked="" type="checkbox"/> Demand Draft | <input checked="" type="checkbox"/> BOC Remittance Plus | <input checked="" type="checkbox"/> Stop Cheque |
| <input checked="" type="checkbox"/> Request Cheque Book | <input checked="" type="checkbox"/> Payroll | <input checked="" type="checkbox"/> Bill Payment | <input checked="" type="checkbox"/> Autopay-Out |
| <input checked="" type="checkbox"/> COS-Cashier's Order | <input checked="" type="checkbox"/> Issue e-Cheque | <input checked="" type="checkbox"/> Issue e-Cashier's Order | |

Receivables

- | | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> Autopay-In | <input checked="" type="checkbox"/> Sub-account Maintenance | <input checked="" type="checkbox"/> Sub-account Transaction
History | <input checked="" type="checkbox"/> Deposit e-Cheque/e-
Cashier's Order |
|--|---|--|--|

Enquiry

- Cheque Collection

Time Deposit

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> Set Up Time Deposit | <input checked="" type="checkbox"/> Close Time Deposit
Account | <input checked="" type="checkbox"/> Maturity Date Amendment
Instruction | <input checked="" type="checkbox"/> Interest Rate Enquiry |
|---|---|--|---|

Account Rights Settings

Total Daily Authorisation Debit Limit of Holder's Account (HKD equivalent) 999999999999.00

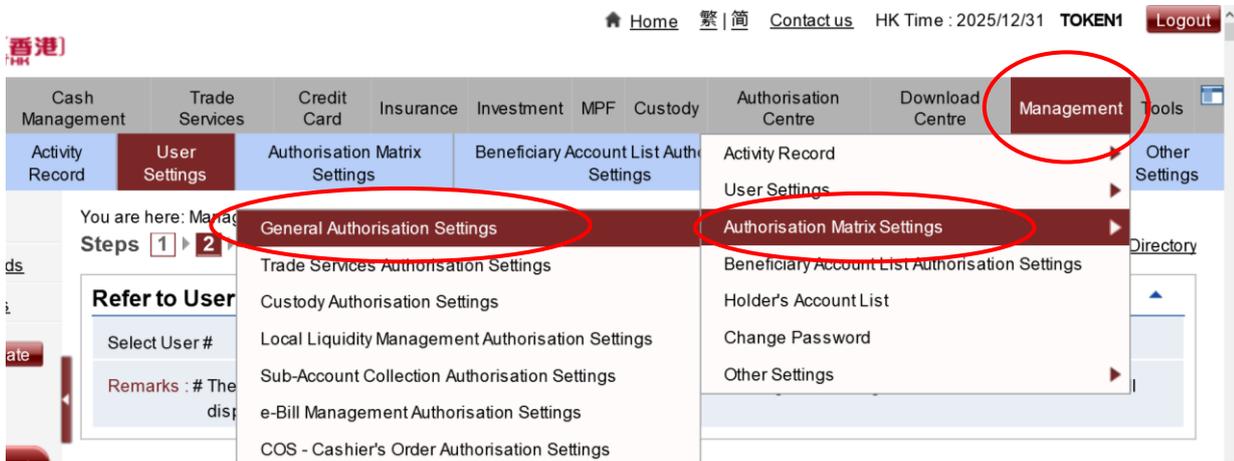
(All transactions under the following accounts will be conducted according to the authorisation settings given under the "User Information".)

Account Number	Account Name	Enquiry	Input	Check	Auth Group	Daily Authorisation Debit Limit of Holder's Account (HKD equivalent)
<input type="checkbox"/> Apply settings to all accounts		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A	99999999.99

Time Deposit Account

Account Number	Account Name	Enquiry	Input	Check	Auth Group
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A

(d) For Authorisation Setting issue, please go to “Management” → “Authorisation Matrix Settings” → “General Authorisation Settings” to edit the “List of Holder’s Accounts” and “Transfer Transaction”.



List of Holders' Accounts

Account Number	Account Name	Account Type
HKD Savings Account		
<input type="checkbox"/>		HKD Savings Account
<input type="checkbox"/>		HKD Savings Account
<input type="checkbox"/>		HKD Savings Account
<input type="checkbox"/>		HKD Savings Account
HKD Current Account		
<input type="checkbox"/>		HKD Current Account
<input type="checkbox"/>		HKD Current Account
USD Current Account		
<input type="checkbox"/>		USD Current Account
<input type="checkbox"/>		USD Current Account
Foreign Currency Savings Account		
<input type="checkbox"/>		Foreign Currency Savings Account

Authorisation Settings

Authorisation in order

Transfer Transaction

Number of Checks Supported | Please Select

Cap Amount (HKD)	Authorisation to Holder's Accounts			Authorisation to Listed Beneficiary Accounts			Authorisation to Non-listed Beneficiary Accounts			Delete
	1st	2nd	3rd	1st	2nd	3rd	1st	2nd	3rd	
9999999999.00	A	---	---	A	---	---	A	---	---	Delete
or	B	---	---	B	---	---	B	---	---	
or	---	---	---	---	---	---	C	---	---	Delete
or	---	---	---	---	---	---	D	---	---	

New Fund Deposit Plan (if applicable)

BOCHK offers different Time Deposit Incentive Plans from time to time, if the plan is related to new fund, please read the following steps.

Step C1: For placing new fund time deposit, “Eligible New Fund Balance” will be shown at the bottom of the screen. The formula for calculating the “Eligible New Fund Balance” is as following:

Eligible New Fund Balance = (Real time total balance of same currency under the same customer number) minus (end of last month balance of same currency under the same customer number) minus (amount of new fund used for placing New Fund Deposit)

The Eligible New Fund Balance will cover the amount of Savings Accounts, Current Accounts and Time Deposit Accounts

“New Fund Deposit Plan” is only applicable to sole account and available in iGTB only.



1 Product Selection

② Time Deposit Placement

③ Confirmation

④ Result

Product Selection

* Mandatory

Country/Region*
HONG KONG, CHINA

Customer Number*
720

Please input promotion code >

Product Name*
NEW FUND PLAN

Currency*
CNY

Eligible New Fund Balance: CNY 189,256.20

And the screens afterward will also show the “Eligible New Fund Balance”. For the steps of “New Fund Deposit” Placement will be the same as Step A1 to A5.

- 1 Product Selection
- 2 Time Deposit Placement
- 3 Confirmation
- 4 Result

Time Deposit Placement

* Mandatory

Point to Note

All amount are up to 2 decimal places
(You must fill out either the "Principal Amount" or the "Exchange Currency Amount" column)

Country/Region
HONG KONG, CHINA

Customer Number
720

Product Name
NEW FUND PLAN

Eligible New Fund Balance: CNY 189,256.20

Company Name

- 1 Product Selection
- 2 Time Deposit Placement
- 3 Confirmation
- 4 Result

Confirmation

* Mandatory

Point to Note

Please verify the information in this page before confirming the transaction.
The Annual Interest Rate of the Club Deposit refers to the actual total interest rates of return.

Deposit Information

Country/Region
HONG KONG, CHINA

Customer Number
720

Product Name
NEW FUND PLAN

Eligible New Fund Balance: CNY 189,256.20

Company Name