7.1 SUSTAINABILITY PERFORMANCE INDICATORS

Environment

GHG emission (Operation)63

GHG Emissions ⁶⁴	Unit	2024	2023	2022
GHG emissions				
Direct GHG emissions (Scope 1)65	tCO ₂ e	517	548	575
Indirect GHG emissions (Scope 2) ⁶⁶	tCO ₂ e	50,537	50,953	48,522
Other indirect emissions (Scope 3) ⁶⁷	tCO ₂ e	79	89	86
Carbon offset ⁶⁸	tCO ₂ e	12,024		
Total Scope 1 and 2 emissions	tCO ₂ e	51,054	51,501	49,097
Total Scope 1, 2 and 3 emissions	tCO ₂ e	51,133	51,590	49,182
GHG emissions intensity ⁶⁹	Unit	2024	2023	2022
Scope 1, 2 and 3 emissions per employee	tCO ₂ e/employee	3.34	3.46	3.32
Scope 1, 2 and 3 emissions per area	tCO ₂ e/m ²	0.12	0.12	0.13

Energy

Total energy consumption ^{70, 71}	Unit	2024	2023	2022
Energy consumption				
Direct energy consumption	GJ	7,947	8,429	7,445
Diesel consumption for corporate fleet	GJ	2,116	2,048	1,616
Petrol consumption for corporate fleet	GJ	5,831	6,381	5,830
Indirect energy consumption	GJ	343,343	339,956	308,635
Electricity	GJ	341,259	337,936	307,111
Towngas	GJ	2,084	2,020	1,524
Total energy consumption	GJ	351,290	348,385	316,081
Energy intensity ⁷²	Unit	2024	2023	2022
Energy intensity per employee	GJ/employee	22.95	23.36	21.31

- The calculation standards and methodologies for GHG emissions referenced the Guidelines to Account for and Report on Greenhouse Gas Emissions and Removals for Buildings (Commercial, Residential or Institutional Purposes) in Hong Kong (2010 edition) published by the Environmental Protection Department (EPD) and the Electrical and Mechanical Services Department (EMSD) of the Hong Kong SAR Government. The sources of emissions factors for the reporting of GHG emissions include Sustainability Reports of the local utility companies, Guidelines to Account for and Report on Greenhouse Gas Emissions and Removals for Buildings (Commercial, Residential or Institutional Purposes) in Hong Kong (2010 edition) and the "How to Prepare an ESG Report: Appendix 2: Reporting guidance on Environmental KPIs" published by HKEX. The GHG calculations cover carbon dioxide (CO2), methane (CH4), nitrous oxide (N2O), while hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), sulphur hexafluoride (SF6) and nitrogen trifluoride (NF3) are not applicable.
- ⁵⁴ 305-1, 305-2, 305-3, A1.1, A1.2
- ⁶⁵ Including the diesel and petrol consumption by corporate fleet.
- Include GHG emissions from electricity and gas consumption.
- Include GHG emissions from electricity used for freshwater processing by the Water Services Department and sewage processing by the Drainage Services Department; the volume of effluent is calculated on the basis of water consumption and is not separately collected.
- Include offsets from BOC Tower and BOC Building for self-use.
- 69 305-4
- The factors for converting the base units of different fuel types to gigajoule ("GJ") are based on "How to Prepare an ESG Report: Appendix 2: Reporting guidance on Environmental KPIs" published by HKEX; The reporting scope is the consolidation before the cut-off date for data collection.
- ⁷¹ 302-1, A2.1
- ⁷² 302-3, A2.1

Paper^{73, 74, 75}

Total paper purchased	Unit	2024	2023	2022
Paper Purchased	tonnes	304.00	336.48	356.36
Paper purchase intensity	Unit	2024	2023	2022
Paper purchased per employee	kg/employee	19.86	27.98	29.23
Waste and recycling				
Non-hazardous waste recycled ⁷⁶	Unit	2024	2023	2022
Paper	tonnes	245.83	210.99	172.09
Plastic	tonnes	0.44	0.31	0.15
Aluminium	tonnes	0.29	0.22	0.10
Food waste	tonnes	68.68	63.24	29.68
Total non-hazardous waste	tonnes	315.24	274.76	202.02
Hazardous waste recycled ⁷⁷	Unit	2024	2023	2022
Rechargeable battery	No.	153	125	92
E-waste	No.	2,821	2,346	1,789
Fluorescent tubes	No.	1,040	2,600	3,797
Total hazardous waste	No.	4,014	5,071	5,678

Unit	2024	2023	2022
tonnes	465.40	572.24	622.90
Unit	2024	2023	2022
tonnes/employee	0.030	0.048	0.051
Unit	2024	2023	2022
Megalitre	98.26	109.83	97.80
Unit	2024	2023	2022
Megalitre/employee	0.0064	0.0091	0.0080
	tonnes Unit tonnes/employee Unit Megalitre Unit	tonnes 465.40 Unit 2024 tonnes/employee 0.030 Unit 2024 Megalitre 98.26 Unit 2024	tonnes 465.40 572.24 Unit 2024 2023 tonnes/employee 0.030 0.048 Unit 2024 2023 Megalitre 98.26 109.83 Unit 2024 2023

⁷³ 301-1, 301-3, A2.5

Based on the amount of office A4 paper purchased.

The reporting data of paper and water data covers the Group's business outlets, branches, office buildings for own operations and leased offices in Hong Kong during the reporting period; waste and recycling covers our major office buildings (including BOC Tower, BOC Centre, BOC Building, BOC Credit Card Centre and BOC Wanchai Commercial Centre etc).

⁷⁶ 306-3, 306-4, A1.4

⁷⁷ 306-3, 306-4, A1.3

⁷⁸ 306-3, 306-5, A1.4

⁷⁹ A1.4

⁸⁰ 303-5, A2.2

⁸¹ A2.2

Employee

Total number of employees by geographical region, employee type and gender⁸²

		20	24		20	23		20	22	
Employee type	Unit	Female	Male	Total	Female	Male	Total	Female	Male	Tota
China Hong Kong										
Permanent	No.	6,550	5,365	11,915	6,463	5,286	11,749	6,598	5,358	11,95
Non-permanent	No.	194	72	266	201	74	275	178	56	23
Temporary employee	No.	194	72	266	201	74	275	178	56	23
Non-guaranteed Hours Employee	No.	0	0	0	0	0	0	0	0	
China Mainland										
Permanent	No.	780	489	1,269	661	350	1,011	574	271	84
Non-permanent	No.	1	0	1	1	1	2	0	1	
Temporary employee	No.	1	0	1	1	1	2	0	1	
Non-guaranteed Hours Employee	No.	0	0	0	0	0	0	0	0	
Southeast Asia and										
others										
Permanent	No.	1,178	647	1,825	1,190	653	1,843	1,122	631	1,75
Non-permanent	No.	20	13	33	17	19	36	18	25	4
Temporary employee	No.	20	13	33	17	19	36	18	25	4
Non-guaranteed Hours Employee	No.	0	0	0	0	0	0	0	0	
Permanent Total	No.	8,508	6,501	15,009	8,314	6,289	14,603	8,294	6,260	14,55
Non-permanent Total	No.	215	85	300	219	94	313	196	82	27
Temporary employee	No.	215	85	300	219	94	313	196	82	27
Non-guaranteed Hours Employee	No.	0	0	0	0	0	0	0	0	
Total	No.	8,723	6,586	15,309	8,533	6,383	14,916	8,490	6,342	14,83

Total number of employees by contract type, geographical region and gender⁸³

		20	24		2023			2022		
Employee type	Unit	Female	Male	Total	Female	Male	Total	Female	Male	Total
China Hong Kong										
Full-time	No.	6,714	5,433	12,147	6,630	5,356	11,986	6,742	5,407	12,149
Part-time	No.	30	4	34	34	4	38	34	7	41
China Mainland										
Full-time	No.	781	489	1,270	662	351	1,013	574	272	846
Part-time	No.	0	0	0	0	0	0	0	0	0
Southeast Asia and others										
Full-time	No.	1,198	660	1,858	1,207	672	1,879	1,140	656	1,796
Part-time	No.	0	0	0	0	0	0	0	0	0
Full-time Total	No.	8,693	6,582	15,275	8,499	6,379	14,878	8,456	6,335	14,791
Part-time Total	No.	30	4	34	34	4	38	34	7	41
Total	No.	8,723	6,586	15,309	8,533	6,383	14,916	8,490	6,342	14,832

^{82 2-7,} B1.1

^{83 2-7,} B1.1

Total number of employees by geographical region, age group and gender⁸⁴

		20	24		20	23		20	22	
Employee type	Unit	Female	Male	Total	Female	Male	Total	Female	Male	Total
Employee type										
China Hong Kong										
18-30	No.	1,370	1,143	2,513	1,407	1,187	2,594	1,521	1,244	2,765
31-40	No.	2,027	1,741	3,768	1,890	1,671	3,561	1,849	1,752	3,601
41-50	No.	1,673	1,464	3,137	1,704	1,435	3,139	1,822	1,399	3,221
51 or above	No.	1,674	1,089	2,763	1,663	1,067	2,730	1,584	1,019	2,603
China Mainland										
18-30	No.	559	180	739	489	146	635	418	118	536
31-40	No.	176	234	410	127	143	270	108	97	205
41-50	No.	35	48	83	33	40	73	37	34	71
51 or above	No.	11	27	38	13	22	35	11	23	34
Southeast Asia and others										
18-30	No.	467	166	633	507	185	692	495	189	684
31-40	No.	466	235	701	461	257	718	423	254	677
41-50	No.	193	171	364	171	156	327	164	154	318
51 or above	No.	72	88	160	68	74	142	58	59	117
China Hong Kong										
total	No.	6,744	5,437	12,181	6,664	5,360	12,024	6,776	5,414	12,190
China Mainland total	No.	781	489	1,270	662	351	1,013	574	272	846
Southeast Asia and others total	No.	1,198	660	1,858	1,207	672	1,879	1,140	656	1,796
Total	No.	8,723	6,586	15,309	8,533	6,383	14,916	8,490	6,342	14,832

Total number of employees by employee category and gender85

		2024			2023		2022			
Employee category	Unit	Female	Male	Total	Female	Male	Total	Female	Male	Total
Senior management	No.	385	590	975	365	575	940	360	558	918
Middle level staff	No.	3,765	3,669	7,434	3,599	3,511	7,110	3,540	3,431	6,971
General employees	No.	4,573	2,327	6,900	4,569	2,297	6,866	4,590	2,353	6,943
Total	No.	8,723	6,586	15,309	8,533	6,383	14,916	8,490	6,342	14,832

Gender of the Board86

		2024	2024		3	2022	
	Unit	Female	Male	Female	Male	Female	Male
Board Member	%	20	80	18.18	81.82	18.18	81.82

Gender by employee category87

		202	2024		3	2022	
	Unit	Female	Male	Female	Male	Female	Male
Senior management	%	2.51	3.85	2.45	3.85	2.43	3.76
Middle level staff	%	24.59	23.97	24.13	23.54	23.87	23.13
General employees	%	29.87	15.20	30.63	15.40	30.95	15.86
Total ⁸⁸	%	56.98	43.02	57.21	42.79	57.25	42.75

⁸⁴ 2-7, B1.1

⁸⁵ B1.1

^{86 405-1}

^{87 405-1}

⁸⁸ Board members are not included in Total.

Age by employee category89

Employee category	Unit	2024	2023	2022
Senior management				
18-30	No.	0	0	0
31-40	No.	89	89	109
41-50	No.	442	455	441
51 or above	No.	444	396	368
Middle level staff				
18-30	No.	739	720	713
31-40	No.	3,115	2,990	2,945
41-50	No.	2,249	2,100	2,070
51 or above	No.	1,331	1,300	1,243
General employees				
18-30	No.	3,146	3,201	3,272
31-40	No.	1,676	1,470	1,429
41-50	No.	892	984	1,099
51 or above	No.	1,186	1,211	1,143
Total				
18-30	No.	3,885	3,921	3,985
31-40	No.	4,880	4,549	4,483
41-50	No.	3,583	3,539	3,610
51 or above	No.	2,961	2,907	2,754

Proportion of senior management hired from the local community by geographical region⁹⁰

	Unit	2024	2023	2022
China Hong Kong	%	90.05	89.05	87.79
China Mainland	%	66.67	83.33	87.50
Southeast Asia and others	%	26.88	32.95	32.53
Overall	%	83.59	83.72	82.79

New hire by gender, age group and geographical region⁹¹

		2024		202	3	202	2
	Unit	No.		No.	%	No.	
Gender							
Female	No., %	1,279	8.35	1,415	9.49	1,841	12.41
Male	No., %	1,075	7.02	1,157	7.75	1,627	10.97
Age							
18-30	No., %	1,268	8.28	1,499	10.05	1,888	12.72
31-40	No., %	731	4.77	668	4.48	1,034	6.97
41-50	No., %	244	1.59	248	1.66	370	2.50
51 or above	No., %	111	0.73	157	1.05	176	1.19
Region							
China Hong Kong	No., %	1,738	11.35	1,984	13.30	2,795	18.84
China Mainland	No., %	328	2.14	236	1.58	277	1.87
Southeast Asia and							
others	No., %	288	1.88	352	2.36	396	2.67
Total	No., %	2,354	15.38	2,572	17.24	3,468	23.38

^{89 405-1,} B1.1

^{202-2, (}Number of senior management in the specific region hired from the local community/Total number of senior management in the specific region)X 100%

^{91 401-1}

Employee voluntary turnover rate by gender, age group and geographical region92

		2024		202	3	202	2
	Unit	No.		No.	%	No.	%
<u>Gender</u>							
Female	No., %	765	5.04	1,085	7.26	1,370	9.29
Male	No., %	622	4.10	877	5.87	1,195	8.09
Age							
18-30	No., %	649	4.27	945	6.33	1,307	8.85
31-40	No., %	470	3.10	652	4.36	776	5.25
41-50	No., %	182	1.20	283	1.89	370	2.51
51 or above	No., %	86	0.57	82	0.55	112	0.77
Region							
China Hong Kong	No., %	1,095	7.22	1,699	11.37	2,216	15.02
China Mainland	No., %	65	0.43	59	0.39	64	0.43
Southeast Asia and							
others	No., %	227	1.49	204	1.37	285	1.93
Total	No., %	1,387	9.14	1,962	13.13	2,565	17.38

Compensation Ratio⁹³

	Unit	2024	202	3 2022
Ratio of the annual total compensation for the organisation's highest-paid individual to the median annual total compensation for all employees (excluding the highest-				
paid individual)	Ratio	17:1	17: 1	18: 1

Parental leave94

	2024			2023			2022		
Unit	Female	Male	Total	Female	Male	Total	Female	Male	Total
No.	8,425	6,339	14,674	8,247	6,211	14,458	8,235	6,141	14,376
No.	244	168	412	254	181	435	215	147	362
No.	225	167	392	244	177	421	206	145	351
%	92.21	99.40	95.15	96.06	97.79	96.78	95.81	98.64	96.96
d No.	213	158	371	217	162	379	176	124	300
	87 30	89 27	88 12	105 34	111 72	107 98	88 00	84 35	86.46
	No. No. No. %	No. 8,425 No. 244 No. 225 % 92.21 d No. 213 d	No. 8,425 6,339 No. 244 168 No. 225 167 % 92.21 99.40 d. No. 213 158	Unit Female Male Total No. 8,425 6,339 14,674 No. 244 168 412 No. 225 167 392 % 92.21 99.40 95.15 d No. 213 158 371 d 10	Unit Female Male Total Female No. 8,425 6,339 14,674 8,247 No. 244 168 412 254 No. 225 167 392 244 % 92.21 99.40 95.15 96.06 do 90.06 90.06 90.06 90.06 do 90.06 90.06 90.06 90.06 90.06	Unit Female Male Total Female Male No. 8,425 6,339 14,674 8,247 6,211 No. 244 168 412 254 181 No. 225 167 392 244 177 % 92.21 99.40 95.15 96.06 97.79 do 371 217 162 do 168 371 217 162	Unit Female Male Total Female Male Total No. 8,425 6,339 14,674 8,247 6,211 14,458 No. 244 168 412 254 181 435 No. 225 167 392 244 177 421 % 92.21 99.40 95.15 96.06 97.79 96.78 do No. 213 158 371 217 162 379 do 4 168 168 168 217 162 379	Unit Female Male Total Female Male Total Female No. 8,425 6,339 14,674 8,247 6,211 14,458 8,235 No. 244 168 412 254 181 435 215 No. 225 167 392 244 177 421 206 % 92.21 99.40 95.15 96.06 97.79 96.78 95.81 do No. 213 158 371 217 162 379 176	Unit Female Male Total Female Male Total Female Male No. 8,425 6,339 14,674 8,247 6,211 14,458 8,235 6,141 No. 244 168 412 254 181 435 215 147 No. 225 167 392 244 177 421 206 145 % 92.21 99.40 95.15 96.06 97.79 96.78 95.81 98.64 do 90.00 213 158 371 217 162 379 176 124

⁹² 401-1, B1.2

⁹³ 2-21

^{94 401-3}

Occupational health and safety performance95

	Unit	2024	2023	2022
Number of high consequence work-related injuries	No.	1	0	0
Rate of high consequence work-related injuries	%	0.006	0	0
Lost day due to work injury	Number of days	862.3	474.9	369.7
Rate of lost day due to work injury ⁹⁶	%	5.23	2.96	2.45
Number of fatalities as the result of work-related injuries	No.	0	0	0
Fatalities rate as a result of work-related injuries ⁷⁵	%	0	0	0
Number of recordable work-related injuries97	No.	0	0	0
Rate of recordable work-related injuries75	%	0	0	0
Number of hours worked	Hours	32,993,271	32,130,351	30,157,173

Training and development98

		2024			20	23		2022		
	Unit	Female	Male	Total	Female	Male	Total	Female	Male	Total
Average training hours by employee categor and gender	<u>y</u>									
Senior management	Hour	42.89	44.37	43.79	45.67	41.33	43.01	68.19	70.69	69.71
Middle level staff	Hours	42.93	46.14	44.52	46.82	44.11	45.48	41.70	46.60	44.11
General employees	Hours	51.49	59.64	54.24	55.56	67.61	59.59	54.03	62.07	56.75
Total average training per employee	•	47.42	50.75	48.85	51.45	52.31	51.82	49.49	54.46	51.61
Percentage of employee who received training	_									
Senior management	%	98.70	97.80	98.15	98.08	97.39	97.66	97.22	97.13	97.17
Middle level staff	%	99.34	99.65	99.49	99.44	99.40	99.42	96.53	96.18	96.36
General employee	%	99.85	98.80	99.49	99.50	98.91	99.30	97.89	95.54	97.09
Total percentage of employee who received training(%)	%	99.58	99.18	99.41	99.41	99.04	99.26	97.29	96.03	96.75

⁹⁵ 403-9, B2.1, B2.2

⁹⁶ As per 200,000 working hours.

⁹⁷ Recordable work-related injury relates to injury, disease (or even death) contracted during the course of employment and diagnosed by licenced health care professional, resulting in the employee being unable to perform normal work duties for 6 months or above

⁹⁸ 404-1, B3.1, B3.2

Number and percentage of employees who received training on the following topics by employee category and gender

		202	2024		23	202	22
	Unit	No.		No.	%	No.	%
Anti-corruption99							
Employee category							
Board	No.; %	10	100.00	11	100.00	11	100.00
Senior management	No.; %	940	96.41	909	96.70	877	95.53
Middle level staff	No.; %	7,268	97.77	7,008	98.57	6,600	94.68
General employees	No.; %	6,555	95.00	6,761	98.47	6,563	94.53
Region							
China Hong Kong	No.; %	11,799	96.86	11,994	99.75	11,716	96.11
China Mainland	No.; %	1,262	99.37	995	98.22	834	98.58
Southeast Asia and							
others	No.; %	1,702	91.60	1,689	89.89	1,490	82.96
Total ¹⁰⁰	No.; %	14,763	96.43	14,678	98.40	14,040	94.66
Contract type							
Full-time	%		96.07		98.02		94.65
Part-time	%		100.00		100		100.00
Occupational health							
and safety	No.; %	14,628	95.55	13,770	92.32	13,833	93.26
IT security/Customer							
privacy							
Contract type							
Full-time	%		96.40		97.83		95.47
Part-time	%		100.00		100.00		100.00

Misconduct cases¹⁰¹

Categories of Confirmed Cases	Unit	2024	2023	2022
Discrimination	No. of case	0	0	0
Corruption	No. of case	0	0	0
Legal actions for anti-competitive behaviour, anti-trust, and monopoly practices	No. of case	0	0	0
Incidents of non-compliance concerning p	roduct and service	information and l	abelling	
Incidents of Non-compliance with laws and regulations that result in fines or penalties	No. of case	0	0	0
Incidents of Non-compliance with laws and regulations that result in warnings	No. of case	0	0	0
Incidents of non-compliance with voluntary codes	No. of case	0	0	0
Incidents of Non-compliance with laws ar marketing communications	nd regulations and/	or voluntary code	s concerning	
Incidents of Non-compliance with laws and regulations that result in fines or penalties	No. of case	0	0	0
Incidents of Non-compliance with laws and regulations that result in warnings	No. of case	0	0	0
Incidents of non-compliance with voluntary codes	No. of case	0	0	0
Complaints				
Complaints related to financial products and/ or services ¹⁰²	No. of case	3,002	2,726	2,389
Substantiated complaints ¹⁰³	No. of case	. 89	86	90

⁹⁹ 205-2, B7.3

Board members not included in Total

¹⁰¹ 2-27, 205-3, 206-1, 406-1, 417-2, 417-3, B7.1

¹⁰² The received new complaint case data includes cases that have been established, cases that have not been established, and cases that are under investigation, but not include duplicate cases.

¹⁰³ The verified established complaint cases include those received in previous years but verified as established in the current year.

Supplier

Number of suppliers by geographical region¹⁰⁴

Region	Unit	2024	2023	2022
China Hong Kong	No.	737	681	646
China Mainland	No.	96	83	86
Southeast Asia and others	No.	79	52	44
Total number of suppliers	No.	912	816	776

Customer

Customer privacy¹⁰⁵

	Unit	2024	2023	2022
Substantiated complaints received concerning breaches of customer privacy	No.	0	4	5
Complaints received from outside parties and substantiated by the organisation	No.	4	3	5
Complaints from regulatory bodies	No.	0	1	0
Number of information security breaches concerning customers' personal data	No.	0	0	0
Customers affected by company's data				
breach	No.	0	0	0
Information security breaches or other cybersecurity incidents	No.	1	0	0
Fines/penalties paid in relation to information security breaches or other cybersecurity				
incident	HK\$	0	0	0
External audits conducted on the IT general control, which includes infrastructure and				
information security management systems	No.	3	3	3

¹⁰⁵ 418-1, B6.2

Contents

Banking Service Channels¹⁰⁶

	Unit	2024	2023	2022
Branches				
China Hong Kong	No.	172	177	182
Southeast Asia and others	No.	33107	33107	33107
Total	No.	205	210	215
Number of automated banking sites	No.	287	288	283
Automated banking sites with 24/7 banking]			
capacity	%	100	100	100
ATMs	No.	648	617	627

¹⁰⁶ 2-6

¹⁰⁷ Including Malaysia, Indonesia, Thailand, Cambodia, Vietnam, the Philippines, Laos, Brunei.