# 100% PERSONAL LOAN GUARANTEE SCHEME

# 百分百擔保個人特惠貸款計劃

# LOAN APPLICATION FORM - SUPPLEMENTAL

貸款申請表 - 補充部分

To	o :									_ (the "Le	ender')			
致	· :									_(「貸款	欠人」)			
I.	· Information of the Borrower 借款人資料  The Borrower hereby provides the following information in support of his/her application for a loan pursuant to the Eligibility Criteria for the 100% Personal Loan Guarantee Scheme (the "Scheme") (the "Loan").  借款人提供以下資料,以支持其根據百分百擔保個人特惠貸款計劃(「計劃」)的資格標準申請貸款(「貸款」)。													
1.	(a) Name (in Englis 姓名(英文):								[	]				
	(b) Name (in Chine 姓名(中文):	ese):							[	]				
2.	(a) HK ID Card No 香港身份證號碼			[	]					f Birth (d 期(日/	d/mm/yyyy)  月/年)	):	[ ]	
	(a) Mobile Phone N 手機號碼:	Vo. :		[ ] (b) C			Other Contact Phone No. : [ ] 其他聯絡電話號碼:							
	Email Address : 電子郵件地址 :								[	]				
5.	Residential Addres 住址(註 2):	6S (Note 2):	Flat : 室:	[	]		Floo 樓原		[	]	Block : 座:	[	]	
	· · · · · · · · · · · · · · · · · · ·		Building/ 大廈/屋	= = = = = = = = = = = = = = = = = = = =			1	Street No. & Name : [ ] 街道編號及名稱:						
			District : 區:	[	]					ng Kong 萨港	□ Kowloo 九龍	n [	New Terr 新界	itories
6.	6. Correspondence Address: Flat:		1	[	]		Floo 樓原		[	]	Block: 座:	[	]	
			Building/ 大廈/屋		[	]			1	Io. & Name 號及名称				
			District : 區:	[	]					ng Kong 萨港	□ Kowloo 九龍	n [	New Terr 新界	itories
7.	性別:	□ Male 男		□ Fen 女	nale									
8.	(Note 3): 碩士或以上		_	□ University Degree 大學學位			□ Post-secondary or Tertiary 專上或大專							
	教育程度 (註3):	□ Secondary 中學	School		nary S 建或以下	chool o	r Bel	.ow						
II.	. Declaration by the Borrower on his / her Eligibility 借款人關於其申請資格的聲明  The Borrower is eligible under the Scheme if "Agree" are selected in all of the following items 1 to 5. If "Disagree" is selected in any items below, you are not eligible.  如果借款人在以下第 1 至 5 項中均選擇「同意」,則符合計劃的申請資格。如果在以下任何一項中選擇了「不同意」,借款人則不符合資格。													

1.	I was previously employed and Kong for at least 3 months durin became unemployed in the firs employment in Hong Kong duri 1 月至 2021 年 2 月期間至少有 2020 年第一季度失業,於失業前時	□ Agree 同意	□ Disagree 不同意				
2.	I have been unemployed for at least 2 months at the time of application of the Loan.					□ Disagree	
	我於申請貸款時已經失業至少兩個	<b>国月。</b>			同意	不同意	
3.	I am currently unemployed.				□ Agree	□ Disagree	
	我目前失業。				同意	不同意	
4.	I have lost my main recurrent in months at the time of the applica		Hong Kong	for at least 2	□ Agree	□ Disagree	
	我於申請貸款時,已經失去在香港		至少兩個月	0	同意	不同意	
5.	I am not a sole proprietor, partnany existing loan or credit facility Financing Guarantee Scheme. 我不是香港按證保險有限公司「或信貸作為擔保人的獨資經營者」	□ Agree 同意	□ Disagree (Note 4) 不同意 (註4)				
6.	I have applied for a Loan under the Lender to pass on my autilimited (HKMC) or HKMCI the previous loan application(s) substituted 我已通過其他銀行申請了計劃下的證券公司」或按證保險公司,以終事宜。	Corporation on to all my 限公司「按揭	□ Agree 同意 □ Not applicable 不適用				
	Last employment / occupation of 借款人前任職業/工作						
(a)	Regular-salaried employment:	☐ Regular-salaried (full-time)	)	□ Regular-sa		time)	
	固定受薪職業:	固定受薪(全職)		固定受薪( □ Part-time	<b> </b>		
	Non-regular employment: 非固定職業:	□ Self-employed (Note 5) 自僱人士 (註 5)		□ Fart-time 兼職			
	7户四尺帆木。	□ Free-lancer		्राह्मण्ड ☐ Gig or cast	ıal worker		
		自由職業者		臨時工或散			
		☐ None of the above					
		以上都不適用					
(b)	Business nature of the <b>last</b> emplo 前任職業/工作的業務性質(請僅)		ONE of the	following iter	ns only):		
	Manufacturing 製造業						
	□ Garment and accessories □ Chemical and biotechnology □ Electronics			□ Food and 食品和飲			
	□ Footwear	□ Furniture		ial machinery	□ Jewellery 珠寶	7	
	鞋類 □ Medical and optical devices	家具 □ Metal products	工業機 □ Plastics	工業機械 □ Plastics		and publishing	
	醫療和光學設備	金屬製品	塑膠	塑膠		版	
	□ Stationery and paper products 文具和紙製品	□ Textiles and clothing 紡織和服裝	□ Toy 玩具	, ,		and clocks	
	□ None of the above 以上都不適用						
<u> </u>							
	Non-manufacturing 非製造業  ☐ Banking, insurance and other fi						

		Cinema 影院	□ Construction 建造	□ Engineering 工程	□ Film entertainment 影音娛樂			
ļ			□ Information technology 資訊科技	□ Interior design / decoratio 室內設計/裝飾				
			☐ Professional services	里的取引/表即 □ Real estate	□ Restaurant			
		個人護理服務	專業服務	房地產	餐廳			
		] Telecommunication 電訊	□ Tourism / Travel agent 旅遊/旅行社	□ Transportation and logistic 運輸與物流	S			
	□ Trading (including import and export trade), please specify product type(s) : 貿易(包括進出□貿易),請註明產品類型:							
		]Wholesale, please specify pro 批發,請註明產品類型:						
		Retail, please specify type(s)。 零售,請註明產品或服務類型						
		None of the above 以上都不適用						
		employed since (mm/yyyy) <sup>(Note</sup> 自(月/年)(註 6):	e 6): [ ]					
	doc	ofs of unemployment s ument(s) that are submitted 採狀況證明:請填入提交的證	l from the list below. 登明文件的編號,編號如下 Remarks: Please ir	he number(s) of support 方列表。 nput the number(s) (e.g. 1, 4, 5, 文件編號(例如 1、4、5、7)	7) :			
	Nı	umber of the supporting doc						
		明文件編號(註 6):						
	(1)				nths prior to loan application			
				ne from employment in Hor	g Kong, <u>and</u> submit one of the			
		following proof of unempl		the bank account shall be	the same as that used to show			
		the 3 months' income prod	-		the same as that used to show			
					巷就業所得的每月主要經常性收			
		入, <u>並</u> 提交以下其中一種E						
		請注意:除非有其他證據證	登明,所用銀行帳戶應與以	下第 11 項中用來顯示三個月	的收入證明的帳戶相同。			
	(2)	Severance letter issued by 前僱主發出的遣散信。	the former employer.					
	(3)	3) Letter of termination of employment issued by the former employer. 前僱主發出的終止僱傭函。						
	(4)							
	(5)							
	Insolvency Fund.  收到破產欠薪保障基金發放的特惠款項或申請該特惠款項的證明。							
	(6) Proof showing former employer's business close down together with proof showing employment relationship							
		with the former employer (e.g. employment contract, wage receipt).						
		顯示前僱主結業以及與前僱主僱傭關係的證明文件(例如僱傭合同,工資收據)。						
	(7)				on of contribution entries or			
		termination of employmer 供款或終止僱傭關係。	u. 田浊傾壶以喊耒炫怀計	則服伤使供有發出的販果網不	:已停止強積金或職業退休計劃			
	(8)	Notice of Cessation of Bus	iness filed to the Business	Registration Office.				
		已提交商業登記署的通知結						
9	Ces	sation of main recurrent inc	ome since (mm/nnnı) (Note 6).		[ ]			
		完主要經常性收入自(月/年			l J			

	Main recurrent income before unemployment – any 3 months from January 2020 to February 2021 (Note 6): 失業前的主要經常性收入 – 從 2020 年 1 月到 2021 年 2 月期間的任何 3 個月(註 6):						
j		me Months (mm/yyyy)	[ ]			(武0)。	Γ 1
: :		.月(月 <b>/</b> 年)	L J		LJ		[ ]
	100	./1 (/1/ 1 /					
		me (HK\$)	[ ]		[ ]		[ ]
	收入	. (港元)					
11.	Proc	ofs of previous employm	ent/occupation a	nd main recu	rrent income:	Please input	[ ]
		number(s) of supporting o					
		職業/工作及主要經常性	收入證明:請填。	人提交的證明	文件的編號,	編號如下方列	
	表。		<b>D</b>	1 . Dl		( 2 2 4 7)	
					it the number(s) 件編號(例如		
	Nu	mber of the supporting do		历·英八版 万人	11 WH 306 ( D 3 \rightarrow	_ 0 _ 1 _ /	
		明文件編號(註 6):					
		any one of the following	supporting docu	ments, any 3	months (ment	ioned in item 10 a	bove) during the period
		ween January 2020 and	l February 2021	in which the	e relevant in	comes must be e	earned before the first
		employment month:					
		下證明文件中,由 2020 年	1 月至 2021 年 2	月的三個月(	上述第 10 項目	己提及)的相關收力	人必須於第一個失業月前
	獲(1)	~	-111	1			1:1 1
	(1)	Bank statements or pass description of "salary", "					
		10 above) supported by	<b>-</b> ,		wage receipt	entities of the fele	vant 3 months (see item
		銀行月結單或存摺顯示至	-	-	關的薪金或工	<b>拿</b> 收據條目,並附	上相關糧單或收據;
	(2)	Wage slips or receipts is					
		cheque or cash deposit.					
	copy of the cleared cheques if there are means to prove the employment relationship with cheque issuer(s);						
	前僱主發出的糧單或收據並附上顯示相關收入由支票或現金存入的銀行月結單或存摺。如收入由支票支付而相關						
	糧單或收據未能提供,請提供已處理支票的副本以證明與付款方的僱傭關係;						
	Bank statements or passbook showing cheque or cash deposits and supported by sales or service contract(s) or invoice(s) or correspondence(s) confirming the relevant job or project;						
	銀行月結單或存摺顯示相關收入由支票或現金存入,並附上證明相關工作或項目的買賣或服務合同或收據或通信						
	(1) 1						
	(4)	Annual statements for 20	020 or monthly co	ontribution his	story of the M	PF or ORSO scher	me; 強積金或職業退休計
	劃的 2020 年度周年報表或月供款記錄;						
	(5)	Two definition for interior jew 2015/2020 Will december deciding					
	(6)	2019/2020 財政年度的稅單以及評估詳情;					
	(6) Tax return or any official documents (e.g. termination letter showing last salary and period of employment)						
	issued by the former employer in the company's letterhead or with the company chop. 前僱主發出的有公司抬頭或公司印鑒的報稅或任何官方文件(如顯示最近薪金及在職期間的終止合約信函)。						
III.		formation of the Loan un 請貸款資料	ider application				
1.		quested loan amount <i>(HF</i> 求貸款額(港幣)(註 7)		]	]		
2.	安 Do				☐ Yes (12 mon	ths) (Note 8)	
۲٠		liday?	ipai repayment	否		,	
		要延遲償還本金安排嗎?			11114 ( 111)	- / (PT - /	
3.	··•	tal repayment period		☐ 12 months	12 個月	☐ 24 months	24 個月
	總	還款期		☐ 36 months		$\square$ 48 months	48 個月
				□ 60 months	60 個月	$\square$ 72 months	72 個月

IV.	Supplemental Information and/or Declaration provided by the Borrower 借款人提供的補充資料及/或聲明				
	The Borrower hereby provides the following additional information and declaration in support and for the purpose of applying for an eligible Loan proposed to be granted by the Lender to the Borrower and for the Lender's sale of such eligible Loan to the HKMC under the Scheme. 借款人在此提供以下補充資料和聲明,以便申請貸款人向借款人提供的合資格貸款,以及貸款人將合資格貸款於計劃下出售予按揭證券公司。				
	(Please attach supplementary sheet(s) if necessary.) (如有必要,請另加附頁填寫。)				

# V. Declaration of the Borrower

#### 借款人聲明

In this Declaration, unless otherwise specified, all references to a document shall include any subsequent amendment or supplement thereto from time to time.

除另有說明,本聲明內所有對任何文件的提述包括其後對該文件作出的修訂或補充。

In consideration of the agreement of the HKMC and the HKMCI to consider the Lender's offer (in relation to this loan) under the Scheme, the Borrower confirms and undertakes to the HKMC, the HKMCI, the Lender, TransUnion Limited and/or any other credit reference agencies (each a **CRA**) (as appropriate) that:

就按揭證券公司和按證保險公司同意考慮貸款人在計劃下(與該貸款有關)的提議,現借款人向按 揭證券公司、按證保險公司、貸款人、環聯資訊有限公司和/或任何其他信貸資料機構(每個分別 為「**信貸資料機構**」)(如適用)確認並承擔:

(1) the information given at any time in or for the purpose of this application is to the best of the Borrower's knowledge and belief true, accurate, up-to-date and complete as at the date of its submission. The Borrower hereby authorises the Lender, the HKMC and the HKMCI to verify or confirm such information, directly or indirectly or through TransUnion Limited and/or any other CRA or from any source or in any manner as they may choose or deem appropriate, and to obtain on behalf of the Borrower within 90 days from the day of signing of this Form by the Borrower, a copy of the Borrower's credit report from any CRA for the purposes of the commitment to purchase to be granted by the HKMC via the HKMCI relating to the Loan and other related purposes, and any other purposes in connection with the business of the HKMC or the HKMCI or any of its related bodies; in this connection, the Borrower consents to and authorises any CRA to provide a copy of the Borrower's credit report directly to the HKMC or the HKMCI without having first sent the Borrower a copy of the credit report for review;

借款人任何時候就此申請提供的資料,就其所知及相信,均屬真實、正確、最新和完整的。 借款人謹此授權貸款人、按揭證券公司、按證保險公司直接或間接或透過環聯資訊有限公司 及/或任何其他信貸資料機構,或其選擇及認為適當的任何其他來源或方式核實或確認這些 資料,及代表借款人,自借款人簽署本表格 90 天內,為貸款或其他相關目的或任何其他有 關按揭證券公司或按證保險公司或其相關機構業務的目的,從信貸資料機構獲取借款人信用 報告的副本;因此,借款人同意並授權任何信貸資料機構,無需首先將借款人的信用報告副 本發送給借款人審閱而直接提交給按揭證券公司或按證保險公司;

- (2) the Borrower hereby agrees and acknowledges to all CRAs that the provision of any credit report by any CRA to the HKMC or the HKMCI or the use of any such credit report by the HKMC or the HKMCI shall not be made the basis of any complaint, claim, suit, demand, cause of action or other proceeding against the CRA, the HKMCI or the Lender by the Borrower or any third party;
  - 借款人謹此同意並向所有信貸資料機構確認,任何信貸資料機構向按揭證券公司或按證保險公司提供的任何信用報告,或由按揭證券公司或按證保險公司使用任何此類信貸報告,均不構成借款人或任何第三方對信貸資料機構、按揭證券公司、按證保險公司或貸款人提出任何投訴、索賠、訴訟、要求、訴訟理由或其他法律程序的依據;
- (3) the Borrower hereby agrees that a copy or an electronic record of this Form bearing its signature(s) (including electronic signature) shall for the purpose of this application (including this Declaration), have the same effect as if it were the original thereof; 借款人謹此同意本表格的副本或者電子記錄,並附有其簽名(包括電子簽名)的,應作本申請(包括本聲明)之用,其效力與原件相同;
- (4) the Borrower hereby authorises (a) the Lender, the HKMC, the HKMCI and their related bodies to access, inspect and make copies of all books, records, accounts and any other information relating to the Borrower or the Borrower's business (for Borrower that is self-employed or a freelancer), whether in paper, electronic or any other form or medium and whether in the possession, custody or control of the Lender, the Borrower or otherwise, and (b) the HKMC or the HKMCI to disclose any information relating to the Borrower under the Scheme and/or under the SME Financing Guarantee Scheme (SFGS) to the Lender, for any purpose relating to this application, monitoring the performance of the Loan, conducting quality assurance sampling review, due diligence review, processing a request for payment under the Scheme and other related purposes;

借款人謹此授權(a)貸款人、按揭證券公司、按證保險公司及其相關機構查閱、檢查和複製與借款人或借款人業務(對於自僱或自由職業者的借款人)有關的所有簿冊、記錄、帳目和任何其他資料,無論是書面、電子或任何其他形式或媒介的亦無論是由貸款人、借款人或其他人士管有、看管或控制的及(b)按揭證券公司或按證保險公司向貸款人披露與借款人有關的在計劃及/或中小企融資擔保計劃項下的任何資料,目的是為了本申請、跟蹤貸款表現、品質保證抽樣檢閱、盡職調查、處理計劃下的款項支付及其他相關事宜;

- (5) the Scheme is for the sole and exclusive benefit of the Lender, and that the Borrower shall not be deemed to be a party to it, or a beneficiary of it, and that no payments made under the Scheme to the Lender shall affect or lessen the Lender's rights of remedy against the Borrower in the event of default under the Loan;
  - 貸款人乃計劃下的唯一及獨有受益人,借款人不會被視為計劃下的合約一方或受益人,而根據計劃向貸款人支付的任何款項將不會影響或減少貸款人因借款人違約而擁有之索償權;
- (6) the Borrower is a Hong Kong permanent resident aged 18 years old or above; 借款人為 18 歲或以上香港永久性居民;
- (7) as at the date of this application, the Borrower is not an undischarged bankrupt and no bankruptcy petition or proceedings has been made against the Borrower; 自申請之日起,借款人不屬於未獲解除破產人士及未有針對其的破產呈請或法律程序;

(8) the Borrower hereby undertakes to inform the HKMC, the HKMCI and the Lender as soon as practicable if any information provided by the Borrower in connection with this application is no longer valid, complete or accurate. The Borrower undertakes to repay in full all the outstanding amounts with respect to the Loan with interest within such time specified upon notification by the HKMC, the HKMCI or the Lender, if any information provided by the Borrower in connection with this application is false, inaccurate or no longer valid. The Borrower acknowledges that the HKMC, the HKMCI and the Lender reserve the right to take any actions, including legal actions, that are considered appropriate by the HKMC, the HKMCI and the Lender against the Borrower for furnishing false information;

借款人謹此承諾如借款人就此申請提供的任何資料不再有效、完整或準確,會儘快在可行的情況下通知按揭證券公司、按證保險公司及貸款人。借款人承諾,如果借款人就此申請提供的任何資料是虛假、不準確或不再有效的,在按揭證券公司、按證保險公司或貸款人通知的規定的時間內,全額償還貸款的所有未償款項及利息。借款人確認,如借款人提供虛假資料,按揭證券公司、按證保險公司及貸款人保留採取其認為適當的任何行動,包括法律行動,的權利;

(9) without prejudice to any rights and remedies that the Lender, the HKMC or the HKMCI may have, the Borrower acknowledges that the HKMC or the HKMCI may forthwith request the Lender to suspend the Loan, and the Lender shall act accordingly, in the event that the HKMC or the HKMCI is in the opinion that the Borrower is:

在不影響貸款人、按揭證券公司或按證保險公司擁有的任何權利和補救措施的情況下,借款 人確認,如果按揭證券公司或按證保險公司認為借款人有下列情形,按揭證券公司或按證保 險公司可以要求貸款人、而貸款人因此暫停貸款:

- (a) in breach of any of the undertakings given in this application; or 違反本申請中作出的任何承諾;或
- (b) no longer in compliance with, or has not complied with any declaration in this application;

不再遵守或未遵守本申請中的任何聲明;

(10) the Borrower hereby declares, confirms and consents, in relation to this application, for the provision of his or her personal data in this Form and at the HKMC's or the HKMCI's request and/or in the course of dealing with the HKMC or the HKMCI, and the Borrower will indemnify and hold the Lender, the HKMC and the HKMCI harmless from all losses, costs, penalties, damages and any expenses suffered and/or incurred as the result of such declaration and confirmation being untrue and in relation to any breach of the terms of this application;

借款人謹此聲明、確認和同意,借款人就本申請在本表格中及受按揭證券公司或按證保險公司要求及/或處理按揭證券公司或按證保險公司相關事宜過程中而提供的個人資料如有不實,或借款人違反本申請的任何條款,借款人將彌償並使貸款人、按揭證券公司及按證保險公司免除因此而招受及/或產生的一切損失、費用、罰款、損害及任何開支;

- (11) the Borrower hereby acknowledges receipt of, confirms that he/she has read and understood and consents to the "Personal Information Collection Statement of the HKMC Group" (which accompanies this Form or which has been provided by the Lender to the Borrower);
  - 借款人謹此確認收到並已閱讀、理解及同意《按揭證券公司集團收集個人資料聲明》(附在本表格後或由貸款人向借款人提供);
- (12) the Borrower hereby agrees and acknowledges that (a) this application if approved, the Lender will immediately after the Loan is drawn, sell, transfer and assign the Loan in favour of the HKMC; and (b) after the transfer, the HKMC shall be responsible for the

rebate of the interest in accordance with the Loan documents; and

借款人謹此同意並確認,(a)如本申請獲批,貸款人會在貸款提取後,立即出售、轉移及轉讓貸款予按揭證券公司;及(b)轉讓後按揭證券公司將負責根據貸款文件退還利息;及

(13) By making any intentional or negligent misrepresentation or false declaration and/or by providing false information or omitting to provide relevant information in connection with this application, the Borrower may incur civil and/or criminal liability. In addition, the application for the Loan may be rejected or, if approved or granted, the Lender reserves the right to suspend any and all disbursement of funds to the Borrower in respect of the Loan.

如借款人就本申請作出任何故意或疏忽的失實陳述或虛假聲明及/或提供虛假資料或漏報相關資料,借款人可能會招致民事及/或刑事法律責任。此外,本貸款申請可能被拒絕或如申請已獲批出,貸款人保留暫停就貸款向借款人支付任何及全部款項的權利。

# VI. Probity Clause for acknowledgement by the Borrower

由借款人確認的誠實條款

Any attempt to offer advantage (as defined in the Prevention of Bribery Ordinance (POBO)(Chapter 201 of the Laws of Hong Kong) to any staff of the Lender with a view to influencing the outcome of this loan application or any matters in relation to the loan under the Scheme (or offer advantage to any members or employees of the HKMCI or the HKMC in the course of this loan application) constitutes an offence under POBO and renders the application invalid. The case will be reported to the Independent Commission Against Corruption (ICAC). Any approved loans will be cancelled and the Borrower will be liable to all losses and expenses incurred by the Lender, HKMCI and HKMC as a result of the offence. You should report to ICAC (Telephone No.:2526 6366) if any person solicits an advantage from you in relation to this loan application.

任何企圖向貸款人的職員提供好處(定義見《防止賄賂條例》(**防賄條例**)(香港法律第 201 章)),以影響本貸款申請的結果或與該計劃下的貸款有關的任何事宜(或在本貸款申請過程中向按證保險公司或按揭證券公司的任何成員或僱員提供好處),即構成防賄條例下的罪行,並使該申請無效。該案將會向廉政公署舉報。任何獲批准的貸款將被取消,而借款人將承擔由貸款人,按證保險公司和按揭證券公司因違法行為而蒙受的所有損失和費用。如果有人向閣下索取與本貸款申請有關的利益,閣下應向廉政公署舉報(電話:2526 6366)。

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### Notes註

Note 1: The Borrower shall provide a copy of the HKID card showing permanent residence status.

註1 : 借款人應提供香港身份證的副本,以顯示其永久居留身份。

Note 2: The Borrower shall provide proof of the latest residential address (valid within 3 months from the

application) in the Borrower's name, e.g. utility bills, Government rent or rates demand note, tenancy

agreement or rental receipt, any correspondence issued by any Government department (e.g. a tax demand note issued by the Inland Revenue Department) or any public bodies to the Borrower.

註 2 : 借款人應提供其最新的住址證明(自申請之日起 3 個月內),如水電費帳單、政府徵收差餉或地租通知 書、租賃協議或租金收據、任何政府部門或公共機構發給借款人的任何通信函件(例如,稅務局發出的 稅單)。

If the Borrower can only provide proof of the latest residential address in the name of other person (e.g. family member) living with the Borrower, the Borrower shall provide a declaration [in Part V of the Loan Application and Declaration Form] explaining the situation and provide a copy of bank statement issued to the Borrower in such residential address. Address proof is required in all cases.

如果借款人只能提供與其一同居住的其他人(如家庭成員)名下的最新的住址證明,借款人須提供聲明 (貸款申請及聲明表之第五部分)以解釋其現狀並提供發給本住址的借款人的銀行帳單。在任何情況下 住址證明都是必須的。

Note 3: Optional field for statistical purpose.

註3 : 可選項,供統計之用。

Note 4: Sole proprietor or shareholder who also acts as personal guarantor of an existing loan or credit facility under the SFGS is not eligible to apply for Loan under the Scheme.

註 4 : 中小企融資擔保計劃下的現有貸款或信貸作為擔保人的獨資經營者、合夥人或股東不具申請計劃下貸款 的資格。

Note 5: If the Borrower is self-employed, the Borrower shall provide a business registration certificate and/or any supporting document showing the Borrower's self-employed business.

註 5 : 如果借款人是自僱人士,借款人應提供商業登記證及/或任何證明借款人自僱的證明文件。

Note 6: The Borrower shall provide documentary proofs of:

註 6 : 借款人應提供以下證明文件:

(a) unemployed for at least two months at the time of loan application and can produce proof of cessation of their main recurrent incomes from employment in Hong Kong.

在申請貸款時失業至少兩個月,並且可以證明其已失去在香港就業所得的主要經常性收入。

(b) proof of their previous employment and main recurrent incomes for at least three months during the period from January 2020 to the scheme's announcement in February 2021; and 從 2020 年 1 月至該計劃推出期 2021 年 2 月之間至少 3 個月的工作和主要經常性收入證明;及

In view of the fact that Borrower who became unemployed in the first quarter of 2020 may not be able to provide proof of employment and main current income for at least three months during the specified period, the participating lending institutions may exercise discretion in dealing with such cases by considering the Borrower's proof of employment and main current income in the three months prior to unemployment.

鑑於在 2020 年第一季度失業的借款人或未能提供指定期間至少 3 個月的就業和主要經常性收入 證明,參與計劃的貸款機構會將酌情處理有關個案,或考慮借款人失業前的 3 個月的工作和主 要經常性收入證明作為依據。

Note 7: There is a minimum loan amount of HK\$5,000 and it shall be rounded down to the nearest hundreds based on the amount calculated.

註7 : 最低貸款額為港幣 5,000 元,並按計算的金額调低至最接近的百位數。

Note 8 : The Borrower shall either apply for no or 12-month principal repayment holiday.

註8 : 借款人可申請或不申請 12 個月延遲償還本金安排。

# Personal Information Collection Statement of the HKMC Group

- 1. Nothing in this Statement shall limit the rights of data subjects under the Personal Data (Privacy) Ordinance.
- 2. The supply of personal data is voluntary except for the personal data specified in the relevant data collection form as obligatory. Failure to supply such obligatory data will prevent us from fulfilling the purposes described below.

#### **PURPOSES**

- 3. The purposes for which personal data of a data subject may be used will vary depending on the circumstances and context of its collection, but the purposes perceived by us will include the following:
  - (a) administering, maintaining and operating our products/services/events relating to our financing, loans and loans acquisition, retirement planning, insurance and credit support businesses (**Services**);
  - (b) processing and evaluating any applications, requests, enquiries or complaints involving the data subject relating to our Services;
  - (c) providing subsequent or ongoing services in relation to our Services involving the data subject, including but not limited to providing information, administering the policies or guarantees issued or the loans or credit supports granted;
  - (d) any purposes in connection with any claim or requests made by or against or otherwise involving the data subject in respect of our Services, including the related verification and investigation work;
  - (e) detecting, investigating and preventing fraud, crime, wrongdoing or irregularity;
  - (f) facilitating design of products/services/events of any members of the HKMC Group;
  - (g) conducting research and maintaining databases for marketing, statistical, actuarial, product development or other purposes;
  - (h) matching any personal data held which relates to the data subject from time to time for any of the purposes listed herein and verifying data or information provided by any third party;
  - (i) creating and maintaining data subject profile and segregation and business model and performing risk management;
  - (j) evaluating any future application by or involving the data subject in relation to our Services;
  - (k) registering data subjects and administering the provision of Services through telecommunications or online channels, or mobile applications;
  - (l) conducting underwriting, identity and credit checks and debt collection;
  - (m) offering, providing and marketing to the data subject the Services of the Company, other members of the HKMC Group or our business partners (see "Use and Provision of Personal Data in Direct Marketing" section below)
  - (n) carrying out business co-operation with the data subject (including referral or other modes of co- operation);
  - (o) sending to the data subject newsletters and printed materials about educational, recreational or other events of any member of the HKMC Group;
  - (p) providing benefit to the data subject for relationship management purposes;
  - (q) making disclosures as required by any applicable law, rules, regulations, codes of practice or guidelines or for assisting law enforcement purposes, investigations by police or other government or regulatory authorities in Hong Kong or elsewhere;
  - (r) complying with the laws, regulatory requirements and any other rules, guidelines or orders of any applicable jurisdiction which we are expected to or would normally comply with;
  - (s) complying with any obligations, requirements, policies, procedures, measures or arrangements for sharing personal data and information within the HKMC Group

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- and/or any other use of personal data and information for compliance with sanctions or prevention or detection of money laundering, terrorist financing or other unlawful or prohibited activities or conduct;
- (t) enabling an actual or potential assignee of us, or participant or sub-participant of our rights in respect of a data subject to evaluate the transaction intended to be the subject of the assignment, participation or sub-participation; and
- (u) purposes directly relating to any of the above.

#### **TRANSFEREES**

- 4. Personal data will be kept confidential but, subject to the provisions of any applicable law, may be provided to the following parties (within or outside Hong Kong) for the purposes outlined in paragraph 3 above:
  - (a) any member of the HKMC Group;
  - (b) any broker, referrer or introducer of the data subject in Hong Kong or elsewhere;
  - (c) any co-applicant or co-borrower, and any person proposing to provide or providing any financial or credit support in relation to a data subject's obligations in connection with our Services.
  - (d) any business partner which has participated in programmes operated by any member of the HKMC Group in relation to our Services;
  - (e) any person in connection with any claims made by or against or otherwise involving the data subject in respect of any Services provided by the Company or any member of the HKMC Group;
  - (f) any agent, contractor or third party, which provides administrative, audit, data-processing, document management, technology, telecommunication, storage, payment or other services (including direct marketing services) to any member of the HKMC Group in Hong Kong or elsewhere under a duty of confidentiality to the same;
  - (g) where applicable, any insurer or reinsurer (including any re-reinsurers of such reinsurer) of, or any entity providing financial support in relation to our Services;
  - (h) any valuer, medical service provider or an provider of products or services which is, or will be paid by funds drawn from the Services;
  - (i) credit reference agencies or, in the event of default, debt collection agencies;
  - (j) any agent, auditor, accountant, tax adviser, lawyer, consultant or other professional adviser;
  - (k) any court, tribunal or administrative, governmental or regulatory body or enforcement agency in Hong Kong or elsewhere (including local or foreign tax authorities); and
  - (l) any actual or potential assignee, transferee, participant or sub-participant of our rights or business.

### USE AND PROVISION OF PERSONAL DATA IN DIRECT MARKETING

#### 5. We intend to:

- (a) use the names, contact details, Services portfolio information, transaction pattern and behaviour, financial, employment or other background and demographic data of a data subject held by us from time to time for direct marketing and we cannot use such data unless we have received the data subject's consent or indication of no objection; and
- (b) conduct direct marketing in relation to the following classes of products/services/events:
  - (i) insurance, financial services, retirement planning and related products/services/events; and
  - (ii) reward, loyalty, co-branding or privilege programmes, and related

products/services/events.

- 6. The above products/services/events may be provided or solicited by us and/or:
  - (a) any member of the HKMC Group;
  - (b) third-party financial institutions and insurers; and
  - (c) third-party reward, loyalty, co-branding or privilege programme providers or operators.
- 7. In addition to marketing the above products/services/events, we may provide a data subject's information described in paragraph 5(a) to all or any of the persons described in paragraph 6 above for use by them in marketing those products/services/events, and we require the data subject's written consent (which includes an indication of no objection) for that purpose.

If a data subject does not wish us to use or provide to other persons his/her personal data for use in direct marketing as described above, the data subject may exercise his/her opt-out right by notifying us.

#### RIGHTS OF ACCESS AND CORRECTION

- 8. A data subject may request access to or correction of his/her personal data by making a request in writing to our Data Protection Officer at 19/F, Two Harbour Square, No. 180 Wai Yip Street, Kwun Tong, Kowloon, Hong Kong.
- 9. We may charge a fee which is not excessive for processing any data access request.

In this Statement, unless the context does not permit or otherwise requires,

**Company**, **we**, **our** and **us** mean the company named in the document collecting the relevant data (which is a member of the HKMC Group) and its successors and assigns;

**data subject**, in relation to personal data, means the individual who is the subject of the personal data; and

**HKMC Group** means The Hong Kong Mortgage Corporation Limited, its subsidiaries and subsidiary undertakings.

#### Notes

- (a) This Statement may from time to time be revised or updated by us.
- (b) By using or continuing to use or participate any of our products/services/events, providing information about the data subject himself/herself, or providing services to or entering into commercial or other contractual arrangements with us, a data subject is deemed to have accepted and agreed to the arrangements set out in and to be bound by the provisions herein.

*Issued by the Company* 

# 收集個人資料聲明

- 1. 本聲明不會限制資料當事人在《個人資料(私隱)條例》下所享有的權利。
- 2. 除非有關資料收集表格中注明為必要的個人資料,否則提供個人資料屬自願性質。如該注明為必要的個人資料未獲提供,將導致我們無法完成如下所述的目的。

### 目的

- - (a) 管理、維持及營運我們與融資、貸款及收購貸款、退休規劃、保險及信貸支援業務相關的產品 /服務/活動(「業務」);
  - (b) 處理及評估任何涉及資料當事人的與我們業務相關的申請、要求、查詢或投訴;
  - (c) 提供涉及資料當事人的與我們業務相關的後續或持續的服務,包括但不限於提供資料、管理已 發出的保單或擔保或已提供的貸款或信貸支援;
  - (d) 任何有關我們的業務的索賠或請求的目的,包括相關的核實及調查工作,而無論該索賠或請求 是資料當事人提出的、或針對資料當事人的、或涉及資料當事人的;
  - (e) 偵查、調查及防止欺詐、罪行、不當行為或違規情況;
  - (f) 協助按揭證券公司集團的任何成員設計其產品/服務/活動;
  - (g) 為市場推廣、統計、精算、產品研發或其他目的進行調研及維持資料庫;
  - (h) 就本聲明所列任何目的,不時對所持有的與資料當事人有關的個人資料進行核對及核實第三方 提供的資料和資訊;
  - (i) 評估任何來自或涉及資料當事人的與我們業務相關的日後的申請;
  - (j) 建立及維持資料當事人檔案及分類及業務營運模式,以及進行風險管理;

  - (l) 進行核保、身份及信貸審查及債務追收;
  - (m) 向資料當事人提議、提供及促銷本公司、按揭證券公司集團的其他成員或我們的商業夥伴 的業務(詳見以下「直接促銷中個人資料的使用及提供」部分);
  - (n) 進行與資料當事人的商業合作(包括轉介或其他形式的合作);
  - (o) 向資料當事人發送關於按揭證券公司集團任何成員的關於教育、消閒或其他活動的通訊及 印刷品;
  - (p) 向資料當事人提供優惠以作客戶關係管理用途;
  - (q) 依照任何適用的法律、規則、規例、實務守則或指引的要求進行披露,或以此協助香港或其他 地區的警方或其他政府或監管機構執法及調查;
  - (r) 遵守我們預期或一般須遵從的任何適用的司法管轄區的法律、監管要求及任何其他規則、 指引 或指令;

- (s) 遵守為符合制裁或防止或偵測清洗黑錢、恐怖分子融資活動或其他非法或禁止的活動或行 為而制訂的按揭證券公司集團內共用個人資料和資訊及/或其他個人資料和資訊使用而指 定的任何責任、要求、政策、程序、措施或安排;
- (t) 供我們的實際或潛在承讓人,或就我們對資料當事人享有權利的參與人或從屬參與人衡量 有關轉讓、參與或從屬參與所涉交易;及
- (u) 與上述任何目的直接有關的目的。

## 資料承轉人

- 4. 個人資料會予以保密,但取決於所適用的法律,我們可能就以上第3段所列的目的將其提供給以下各方(不論在香港境內或境外):
  - (a) 按揭證券公司集團的任何成員;
  - (b) 資料當事人在香港或其他地區的任何經紀人、推薦人或介紹人;
  - (c) 任何聯名申請人或聯名借款人,及為資料當事人就我們的業務所承擔的責任擬提供或正在提供 財務或信貸支援的人士;
  - (d) 任何參與按揭證券公司集團成員營運的有關我們業務的計劃的商業夥伴;
  - (e) 與任何有關本公司或按揭證券公司集團的任何成員提供的業務的索賠有關的任何人士,不 論該 索賠是資料當事人提出的、或針對資料當事人的、或涉及資料當事人的;
  - (f) 在香港或其他地區對按揭證券公司集團的任何成員有保密責任,並為其提供行政、審計、 資料處理、文件管理、科技、通訊、存儲、支付或其他服務(包括直接促銷服務)的任何代理 人、承辦商或第三方;
  - (g) 如適用,與我們的業務相關的任何承保人或再保險人(包括該再保險人的任何再保險人)或就 我們的業務提供財務支援的任何實體;
  - (h) 任何由或將由業務獲取的資金來支付的估價方、醫療服務提供方或產品或服務的提供方;
  - (i) 信貸資料服務機構,或在涉及違約時,債務追收代理;
  - (j) 任何代理人、核數師、會計師、稅務顧問、律師、顧問或其他專業顧問;
  - (k) 香港或其他地區的任何法院、裁判院或行政、政府或監管機構,或執法機關(包括本地或外地的稅務機關);及
  - (1) 任何實際或潛在承讓人、受讓人、我們的權利或業務的參與人或從屬參與人。

### 直接促銷中個人資料的使用及提供

- 5. 我們擬:
  - (a) 將我們持有的資料當事人的姓名、聯絡資料、業務組合資料、交易模式及行爲、財務、 就業或其他背景及人口統計數據不時用於直接促銷,而除非獲得資料當事人的同意或表示不 反對,否則我們不能使用該等資料;及

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- (b) 對以下類別的產品/服務/活動進行直接促銷:
  - (i) 保險、金融服務、退休規劃及相關產品/服務/活動;及

- (ii) 獎賞、會員、聯名商品或禮遇計劃,及相關產品/服務/活動。
- 6. 以上產品/服務/活動可能由我們及/或下列人士提供或推薦:
  - (a) 按揭證券公司集團的任何成員;
  - (b) 第三方金融機構及承保人;及
  - (c) 第三方獎賞、會員、聯名商品或禮遇計劃的供應商或營運商。
- 7. 除促銷上述產品/服務/活動外,我們亦可能將以上第 5(a)段所列的資料當事人的資訊提供予以上第 6 段所列的全部或任何人士,以供該等人士在促銷該等產品/服務/活動中使用,而我們為此 用途須獲得資料當事人書面同意(包括表示不反對)。

如資料當事人不希望我們如上述使用其個人資料或將其個人資料提供予其他人士作直接促銷用途,資 料當事 人可通知我們行使其選擇權拒絕促銷。

### 查閱及改正資料的權利

- 8. 資料當事人可以書面形式向我們的個人資料保障主任提出查閱或改正其個人資料的要求,其通訊地址為:香港九龍觀塘偉業街 180 號 Two Harbour Square 19 樓。
- 9. 我們可就處理任何查閱資料的要求收取不超乎適度的費用。

本聲明中,除非文義不許可或另有所指,

「本公司」、「我們」及「我們的」指收取相關個人資料的文件中所述的公司(其為按揭證券公司集團成員)及其繼承人及承讓人;

「**資料當事人**」就個人資料而言,指屬該個人資料的當事人的個人;及

「按揭證券公司集團」指香港按揭證券有限公司、其附屬公司及附屬企業。

### 注意

- (a) 本聲明可由我們不時修改或更新。
- (b) 資料當事人使用或繼續使用或參加任何我們的產品/服務/活動、提供其本人資料、或向我們提供服務或與我們簽訂商業或其他合同安排時,資料當事人被視為已經接受及同意本聲明所陳述 的安排及受相關條款約束。

#### 由本公司刊發

致 中國銀行(香港)有限公司

To: Bank of China (Hong Kong) Limited

本人/吾等已細心閱讀並清楚明白中銀「易達錢」分期貸款的條款及細則及「百分百擔保個人特惠貸款計劃」(「百分百擔保個人特惠貸款」)條款,以及本文下列條款及細則,並同意受該等條款及細則所約束。

I/We have read and fully understand the Terms and Conditions of the BOC "Express Cash" Instalment Loan and the Terms of the "100% Personal Loan Guarantee Scheme" ("100% PLGS") and the Terms and Conditions set out in this document and agree to be bound by all such terms and conditions:

- 1) 本人/吾等明白中銀分期「易達錢」-「百分百個人特惠貸款計劃」 由中國銀行(香港)有限公司(「中銀香港」)及香港按揭證券有限公司(「按揭證券公司」)全資擁有之附屬公司-香港按證保險有限公司(「按證保險公司」)合作提供。有關貸款種類、年利率、最高貸款額、最長貸款期及最長還息不還本期是中銀香港參考按揭證券公司及/或按證保險公司計劃內容而訂,而「百分百擔保個人特惠貸款」的最終審批、貸款金額、貸款年期及貸款利率由中銀香港根據按揭證券公司及/或按證保險公司之決定進行。
  - I/We understand that the 100% Personal Loan Guarantee Scheme is cooperatively provided by Bank of China (Hong Kong) Limited ("BOCHK") and the HKMC Insurance Limited ("HKMCI") which owned by The Hong Kong Mortgage Corporation Limited ("HKMC"). BOCHK takes reference from the HKMC and/or HKMCI's scheme to set out the loan type, interest rate per annum, maximum loan amount, maximum loan tenor and the maximum tenor for principal repayment holiday. For the final decision on final approval, loan amount, loan tenor and loan interest of 100% PLGS, BOCHK follows the final decision from HKMC and/or HKMCI.
- 2) 本人/吾等明白逾期利息將以每日逾期還款額的 0.1%按日計算。逾期利息由到期日起計算至實際還款日止。利息將按日(每年 365 天)以單利率計算。已繳逾期利息將不會享有利息回贈. I/We understand that Default Interest will be charged. 0.1% Default Interest rate for overdue daily repayment will also be calculated on daily basis. Default Interest shall be calculated from Repayment Date on a daily basis (365-day year) up to the day on which actual payment in full has been made. Default interest repaid will not be entitled to the interest rebate.
- 3) 本人/吾等明白提早清還手續費不適用於此貸款。如本人/吾等欲了解在整段貸款期間內每筆貸款還款中的利息與本金攤分和攤分方法,可致電中銀「易達錢」客戶服務熱線 2108 3611 查詢。如需進行提早清還貸款,本人/吾等明白須要在到期日前之五個工作天親身到任何一間中銀香港分行辦理。I/We understand that handling fee for early settlement is not applicable to 100% PLGS. For details of the apportionment of interest and principal for each loan repayment throughout the loan tenor and the method of apportionment, I may contact BOC Express Cash Customer Service at 2108 3611 for enquiry. If I/We would like to make early repayment, I/We understand that need to visit any of our BOCHK branches in person at least 5 business days prior to the due date for further handling.
- 4) 本人/吾等明白貸款將付利息,並由提款日起直至到最後還款日計算。利息以每年 365 天計算,貸款利息將由提款日開始計算。 I/We understand that interest shall be calculated and payable on the Loan from and including the Drawdown Date up to and including the Final Repayment Date ("Interest"). Interest shall be calculated on the basis of actual number of days elapsed and a 365-day year and charged upon loan drawdown.
- 5) 本人/吾等明白中銀香港將於提款日的下一個曆月的第一個營業日或中銀香港同意之日期(「還款日」)於指定賬戶內記入第一個每月還款。而其後的每月還款將於還款日的下一個月的第一個營業日(「其後還款日」)於指定賬戶內記入,或如該日並不是銀行之營業日或該有關每月還款因銀行不能控制之情況下而不能記入指定賬戶內,中銀香港將按慣例處理有關記賬。I/We understand that the first Monthly Instalment shall be debited to Designated Account on the first Business Day of the next following calendar month after the Drawdown Date or a date which is approved by BOCHK ("Repayment Date"). Each subsequent Monthly Instalment shall be debited to the Designated Account on the first Business Day of the next following

calendar month after the subsequent Repayment Date ("Subsequent Repayment Dates") provided that if there is not such a day in any subsequent calendar month, the relevant Monthly Instalment shall be debited on the last day of that calendar month or if such day is not a Business Day for the Bank or the relevant Monthly Instalment cannot be debited to the Designated Account for reasons beyond the control of BOCHK, the same shall be debited to the Designated Account in accordance with the usual practice of BOCHK.

- 6) 符合利息回贈(不包括逾期利息)要求的合資格客戶(於還款期內完成供款)於中銀香港將利息回贈誌入合資格客戶的帳戶時,其有關賬戶必須維持正常及有效。若合資格客戶未能符合上述要求,中銀香港保留取消優惠的權利而毋須事先通知。If a customer is eligible for the interest rebate (not including Default Interest) that he/she fully repaid within the agreed tenor, the relevant accounts must be operational and valid. If customer fails to meet the above requirements, BOCHK reserves the right to cancel the interest rebate without prior notice.
- 7) 本人/吾等同意若是次申請涉及之指定資料,包括國籍、婚姻狀況、出生日期、性別、教育程度、公司行業及業務性質、職業及是否香港永久性居民,與中銀香港記錄不符,中銀香港及/或中銀信用卡(國際)有限公司("中銀信用卡")(適用於同時為中銀信用卡客戶)的記錄將會於貸款成功提取後作相應修改。I/We agree that if there is discrepancy between the designated information of this application (including nationality, marital status, date of birth, gender, education level, company industry & business nature, occupation and whether you are a Hong Kong Permanent Resident) and the record held by BOCHK, the record of BOCHK and/or BOC Credit Card (International) Ltd("BOC Credit Card") (Applicable to the customer who is also a customer of BOC Credit Card). will be updated accordingly after drawdown.
- 8) 本人/吾等明白中銀香港將於放款後發出還款資料通知書並列明是次貸款詳情、還款細節,並同意 中銀香港將不會就是次貸款另發月結單,如需查詢有關供款記錄可聯絡中銀「易達錢」客戶服務熱線 2108 3611。I/We understand that a Notice of Repayment Schedule will be issued after loan drawdown to fully outline the loan, the repayment particulars. I can contact BOC Cash Express Hotline at 2108 3611 to access my loan repayment record.
- 9) 中銀香港可隨時要求閣下立即償還所有款項,而毋須預先通知。另外,中銀香港有權以閣下持有的其他帳戶或聯名帳戶中的款項,抵銷閣下欠中銀香港的款項。有關上述中銀香港之權利詳情,可參閱《中銀分期「易達錢」條款及細則》。BOCHK is entitled to request for immediate repayment of all loan without prior notice. The Bank also reserves the right to set off the due balance by the deposit in your other personal account or joint account. The abovementioned rights owned by BOCHK can be referred to the Terms and Conditions of BOC Cash Express Instalment Loan.
- 10) 本人/吾等明白貸款全數清還,中銀香港將終止貸款戶口。在正常情況下,中銀香港會以合理時間通知借款人 終止貸款戶口,然而中銀香港亦可以隨時不作事先通知借款人,毋須任何因由,可絕對酌情決定取消或終止貸 款戶口。
  - I/We understand that loan account will be terminated when the Borrower has fully repaid the Loan. In normal circumstances BOCHK will give reasonable notice to the Borrower before terminating the loan account Nevertheless, BOCHK may suspend or terminate the loan account at any time without prior notice and with or without cause.
- 11) 本人/吾等明白貸款一旦確認後,本人/吾等不可撤銷地同意接受貸款。I/We understand that once a loan has been confirmed, I/we irrevocably accept the loan.
- 12) 本函之中文譯本謹供參考之用。如中、英文本不相符,概以英文為準。The Chinese version of this document is a translation of the English version and is for reference only. If there is any discrepancy between the two versions, the English version shall prevail.

借款人姓名 Name of Borrower(s)	 借款人簽署 Signature of Borrower(s)	
日期 (日/月/年) Date (DD/MMM/YYYY)	 香港身份證號碼 HKID No.(s)	